



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: October 24, 2019

Members Present: Greg Tzemenakis (Chair), Rachel Mainville-Dale (1st Vice-Chair), Laura-Lee Balkwill (2nd Vice-Chair), Sarmistha Roy (Treasurer), Wendy Boland (Secretary), Patrice Carrière, Sawan Goyal (Directors).

Regrets: Martin Bélanger, Christopher Elliott-Davis, Fred Schultz (Directors)

Observers: Steve Desjardins, Julia Desjardins, Mark Abraham.

Air Cadet League (ACL) Squadron Advisor: Damian Lopez.

Squadron Staff: Maj Scott Southern (Commanding Officer).

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of minutes	Greg	Meeting called to order at 7: 25p.m after a short delay due to collecting hike-a-thon pledges.	Motion to call to order. Moved: Greg 2nd: Rachel Carried
2. Approval of Minutes from last meeting.	Wendy	No amendments.	Motion to approve minutes of September meeting. Moved: Greg 2nd: Laura-Lee Carried
3. Chair Update	Greg	<ol style="list-style-type: none"> 1. FTX Assistance: Staff needs assistance November 1-3 for the FTX weekend. Laura-Lee, Greg, Julie and Steve Desjardins and Wendy have offered to help. 2. Remembrance Day: Yesterday, October 23, the branch 638 legion asked for help with poppy sales for this coming weekend. Cadets will be asked to sign up on the 706 calendar. Senior cadets specifically are being asked to fill the volunteer spots. 3. Fundraising incentive event: (for last years cadets) has been rescheduled for November. 4. Banking changes: We were unable to accept auto deposit for e-transfers for hike-a-thon pledges due to how our bank account is set up. We will need 2 people to go into the bank to change the account to allow for auto deposit. We will also have to change the list of people for signing authority. Past chair Sue Grant will be taken off the list and Laura-Lee will replace her. 5. Sponsorship Package: Laura-Lee has prepared a sponsorship package. We will pursue looking for sponsors once our hike-a-thon has been completed. Our goal is to raise \$5000 in 	Motion: to approve the necessary bank changes to allow for automatic deposit for e-transfer. Moved: Greg 2nd: Sarmi



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		<p>sponsorships. We set Thursday November 7 as a date for a parent meeting to explain the sponsorship package. We will meet in the Troop Shelter at 89 Shirley Blvd Connaught. Parents can then stay for the awards from the CO parade.</p> <ol style="list-style-type: none"> 6. Army run reimbursement: On November 7th we will reimburse \$10/cadet who did army run in September. 7. Changes to ACR dates: We are looking to book our ACR Sunday May 31st as this training year there is a new RCSU rule requiring all ACR's to be completed by June 1st. If we cannot find accomodations for May 31st, there is a contingency plan to host the ACR June 7th, the date it was planned before the new rule. 8. Extend hike-a-thon: We are currently only at 60% of our goal for funds raised. We will extend the time for cadets to get pledges for the hike-a-thon by 2 weeks to November 7th. The junior cadets have brought in more pledges than the senior cadets. The senior cadets are having difficulties with door to door pledges. Unless known to the person, people are wary of where their money is going when a teenager asks for it. This could be part of the reason the seniors are having difficulties raising funds. 9. Award: 706 received the Gold level for the Circle of Excellence from the Air Cadet League. 	
4. Treasurer's Report	Sarmistha	The current balance as of October 22, 2019 in the 706 bank account is \$51225. 58.	Nil
5: CO's Update	Maj Southern	<ul style="list-style-type: none"> ● 706 is currently at 139 cadets not including a few delayed enrolments (need health cards, passport ect to complete enrollment). 28% of cadets are female, 72% are male. ● We have 46 new recruits so far with expectations of approximately 3 new cadets per month until the end of the cadet year. ● 37 cadets have departed from last year, with a net gain of 16 cadets from last years enrollment. ● Attendance on Thursday mandatory training night averages 80% ● 5 Brouillette is able to hold a maximum of 150 cadets. If our 	



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		<p>numbers increase beyond 150 we will have to divert new cadets to army and sea cadets.</p> <ul style="list-style-type: none"> ● The CO is hoping to get Air 1 (big tent) heated all winter. This would allow for an increase in maximum enrollment numbers from 150 cadets to 200. ● We are expecting Connaught Ranges to get busier with military activities. If Air 1 is heated throughout the winter, this will help with retention and growth. ● The cadets have access to only one indoor washroom right now. Maj southern is looking to get permission to open more bathroom facilities. ● The national cadet program is replacing older air rifles with newer models. ● The biathlon team raced last weekend at the Patrol race. Congratulations to all of our cadets who raced with special notice to the two teams who brought home gold medals: one in the Open Female category by Andrea Belanger and Emma Roy and the other in the Junior Male category with Duncan Defer and Ella Roy. ● There have been some double booking/venue problems with tag days in the past. There has been a lack of communication between squadrons resulting in some overlap with businesses where more than one squadron is seeking space for tag days. We are planning for better communication to prevent this from happening again. ● Next Thursday October 31st is Halloween night: this will be an optional training night with special events held for the cadets. ● A suggestion was made for the cadets to participate in a community event ie: toy or food drive around Christmas. Maj Southern is open to these and any other ideas. ● There will be a Duke of Edinburgh program this year. ● FTX is coming up November 1-3: senior cadets head out to Camp Opemikon Friday night and junior cadets will head out Saturday 	<p>Obtain the necessary permission to heat Air 1 throughout the winter.</p> <p>Open more indoor bathroom facilities for the cadets.</p>
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		<p>morning.</p> <ul style="list-style-type: none"> 1st CO parade of the year: November 7. CO will present cadets with the awards from summer camp as well as any promotions. 	
6. Special Contribution to replace a tow plane engine.	Greg	<ul style="list-style-type: none"> The League needs to replace an engine on one of the tow planes this year and has not accounted for this cost in their budget. The League is asking for a contribution of \$7.50 per cadet to replace this engine. At the AGM the League was asked to provide more information regarding the need for this request. To date, insufficient information has been provided. The League has a contingency fund for this type of scenario which has not been considered. The League itself has not done any fundraising to date. There are concerns re: transparency on how the league came to the conclusion of needing extra money from the Air Cadet Squadrons for maintenance of equipment. There are questions as to why there has not been a maintenance schedule in place for the tow planes. 	<p>Motion: If a vote were to be requested to charge a one time fee of \$7.50/cadet to replace the engine of one tow plane without further information would the SCC be agreeable?</p> <p>A vote was taken: The SCC voted unanimously against the one time \$7.50 levy with the limited information we had at the meeting.</p>
7. Trailer Maintenance	Greg for Fred	<ul style="list-style-type: none"> The trailer passed its safety inspection. Only a few minor repairs will need to be done. Trailer maintenance will be discussed next meeting and a safety report will be done. 	Safety report to be completed.
8: 60th Anniversary	Rachel	<ul style="list-style-type: none"> 60th anniversary planning: 1st meeting for any volunteers who want to be part of the planning committee is this coming Monday October 28th at 7pm in 5 Bruillette. Rachel would like a staff member on the committee. Rachel welcomes any ideas from cadets, staff, parents, SCC. 	Maj Southern to ask for a staff volunteer to be on the planning committee.
9. Next Meeting	The next meeting is scheduled for November 21, 2019.		
9. Motion to Adjourn	The meeting adjourned at 8:42pm.		<p>Motion to Adjourn.</p> <p>Moved: Pat</p> <p>2nd: Laura-Lee Carried</p>



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Outstanding Action Items

Meeting Date to Discuss	Action Items	Responsibility
November 21, 2019	<ul style="list-style-type: none"> ● Obtain permission to heat Air 1 throughout the winter. ● Open more bathroom facilities. ● Maj Southern will ask staff for a volunteer to be part of the planning committee for the 60th anniversary celebration. ● Discuss the results of the trailer safety inspection and have completed safety report. 	Maj Southern Maj Southern Maj Southern Fred

Original Signed by

Original Signed By

 Greg Tzemenakis
 Chairperson - SSC 706 Squadron Air Cadets

 Wendy Boland
 Secretary - SSC 706 Squadron Air Cadets