



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: November 26, 2020

Members Present: Greg Tzemenakis (Chair), Rachel Mainville-Dale (1st Vice-Chair), Laura-Lee Balkwill (2nd Vice-Chair), Sarmistha Roy (Treasurer), Wendy Boland (Secretary), Fred Schultz, Martin Bélanger, Patrice Carrière, Christopher Elliott-Davis (Directors)

Regrets: Marc Abraham (Director)

Observers: Steve Desjardins, Julia Desjardins

Squadron Staff: Maj Scott Southern (Commanding Officer)

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of agenda.	Greg	<ul style="list-style-type: none"> Meeting called to order at 7:09p.m. 	<p>Motion to call to order and agenda adopted. Moved: Fred 2nd: Pat Carried</p>
2. Approval of Minutes from last meeting.	Wendy	<ul style="list-style-type: none"> Main points of the August meeting and the 2020-2021 elections meeting were discussed. 	<p>Motion to adopt minutes of August meeting and of the 2020-2021 Elections. Moved: Rachel 2nd: Sarmi Carried</p>
3. Chair Update	Greg	<ul style="list-style-type: none"> We have received the HST refund for the year, a total of \$1574.41. We have paid \$1760, the first installment of the assessment fees to the league. All necessary documentation for the 2020-2021 elections and squadron volunteers have been submitted to the League. Thank-you Greg and Rachel for completing this! We have received the long service medals for our cadets. We will work with the CO to figure out how to get these medals to the cadets since we cannot meet in person. December 6th, 2020, 706 turned 60. Sue Grant, Ottawa Coordinator, would like to know how we would like to announce this to the public. Rachel would like to have a video on what cadets used to do in 706 as an adjunct to Sue's congratulatory video. Greg and Scott will post a video as well. Fred suggested reaching out to local politicians or military personnel (CAF) to congratulate the squadron. Fred and 2Lt Simpson are working on preparing the Keeper Plaques. They will take care of all the engraving for all the awards and will 	<p>Action Items: Videos for 706 Squadron's 60th anniversary: 1. Make a video on what cadets used to do in 706. 2. Greg and Scott to post their own video as Chair of 706 SCC and CO of 706 respectively.</p>



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		<p>catch up on the plaques from last year.</p> <ul style="list-style-type: none"> ● We have received promising news on summer camps. Maj Southern will speak more on this. ● Ontario Trillium Fund: Fred and Laura-Lee did a tremendous amount of work to learn about the fund. 706 will not be able to pursue this grant as 706 would have to separate the DND funding from our financial statements. SCC does not have a separate non-profit registration #. These 2 points disqualify us from applying for the grant. ● AGM was held October 25, 2020. There were four big walkaways: <ol style="list-style-type: none"> 1: Of 180 squadrons only 30 are participating in person. 2: Chairman’s award was cancelled this year. WO2 Tzemenakis was one of the nominations for the award. 3: The provincial level of the league is down to a skeleton crew to cut operating expenses by 70%. 4: Money is tight this year for many squadrons, some cannot pay for their assessment fees. ● The board now has better representation of gender and all regions including 2 from the Ottawa Valley. 	
4. Treasurers Report	Sarmistha	<p>There is \$49 141.06 in the bank account. The T3010 is almost complete and will be ready soon to send to the CRA.</p> <ul style="list-style-type: none"> ● Fred wanted to know how long we can keep up our current spending without having to fundraise. Greg answered, the biggest expense we will not be reimbursed for is the assessment fees at \$5000/year. We can keep going for several years with what is in our account. 	<p>Motion to adopt Treasurer’s report. Moved: Sarmi 2nd: Laura-Lee Carried</p>
5: CO’s Update	Maj Southern	<ul style="list-style-type: none"> ● Our squadron has been training virtually for the last 2 months. Overall it is going well, there are some hiccups along the way. Staff are trying to iron out issues as they come up. ● There is consistent attendance each week. We are not parading at 100% but are consistent at 70-80% each week. ● Some cadets are on a leave of absence until we return in person. Some have just left the program. ● The cadets Scott has spoken to enjoy the programming even though 	



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they are not in person.

- We started the training year with a 3 class/periods per night model but most cadets found this too much. Training nights have been reduced to 2 periods per night as cadets were having too much screen time and too much information. Cadets who are in a quadmester system in school were struggling and 2 periods vs 3 on training nights have helped.
- WO2 Serrai has been awarded a 2020 Canada Company bursary related to his outstanding performance in the new virtual training courses last summer, specifically due to his work on the Power Pilot Air Studies Training Course. Four cadets from Ottawa valley received the bursary, it is a national award. WO2 Serrai will receive it November 28.
- **Summer camps:** We have received national summer camp directive including international exchange which will not be offered this year. The plan is to have power and glider scholarships. The cadets who were selected last year have advanced standing. Beyond that only 1 cadet per squadron can be selected with a second being forwarded if an opportunity should arise. Most positions for power will be given to those who were awarded Power last year but all cadets who had a spot last year may not be able to do it this year. Positions for Glider are completely open but can only have one cadet per squadron.
- There will be an attempt to have summer camps this year. The plan is to have more local camps, designed to give cadets skills to take back to their squadrons to teach to other cadets: ie: air craft maintenance. Some camps will be online camps.
- In person camps will be more local and possibly a day camp model.
- There are plans for a March break day camp but there is a lot of uncertainty.
- Fitness challenges have been designed to encourage cadet participation. Prizes of \$25 gift cards will be offered. There will be a draw from the names of cadets who have submitted their completion forms. Capt Southern asked the SCC for \$250 to cover gift cards for

Motion to approve an upset budget of \$250 for the prizes for the Fitness Challenges.
Moved: Greg 2nd: Chris
Carried



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		the year.	
6. Revise the budget	Greg/Sarmi	<ul style="list-style-type: none"> ● Little to no activities have taken place for the first part of the year. Greg recommended we not revise the budget at this meeting but come back to it in January. 	<p>Motion to suspend fundraising and the budget update until January 2021 in light of the current Covid pandemic situation Moved Greg 2nd: Fred Carried</p>
7.Planning for 2020/2021	Greg	<ul style="list-style-type: none"> ● Greg recommended that until we can host in person cadet activities no concrete planning needs to be done. ● We do not have an ETA for resumption of in person training. ● There is a points system to determine if a squadron is able to host in person training. There will be no in person training for orange or red COVID zones. ● There will be a gradual resumption of activities depending on the score of the squadron. ● 706 is at the mercy of the base for our training facilities. Even if RCSU has said we can resume activities, we need to also get the OK from the base. ● Greg receives regular updates on the status of general operations. DND is working closely with the League. Main message: We do not want cadets to be a vector of transmission of COVID-19. This is the core to any resumption of cadet activities. ● Squadron’s that are in armaries or in schools do not have access to their meeting grounds. ● Considerations for future planning: <ol style="list-style-type: none"> 1. What do we want to do for the 60th anniversary? 2. What will we do for fundraising: DND has allowed for limited virtual fundraising to be undertaken by cadets. Absolutely no in person fundraising has been authorized. 	



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8. Duke of Ed updates	Laura-Lee and Wendy	<ul style="list-style-type: none"> ● There were 14 cadets in attendance of our most recent Duke of Ed meeting. ● We will be doing topic specific meetings once per month. ● Laura-Lee asked if we can have increased funds for the cadet year to be able to reimburse active participants their Duke of Ed registration fee. ● SCC is supportive of an increase in budget for the Duke of Ed program but would like to revisit this in 2021 when we know better how many cadets are active in their award. 	Action Item: Pass an increase in Duke of Ed budget in 2021 depending on the number of active participants.
8. Next Meeting	December 17, 2020		
9. Motion to Adjourn	The meeting adjourned at 8:30pm.		Motion to Adjourn. Moved: Laura-Lee 2nd: Chris Carried

Outstanding Action Items

Meeting Date to Discuss	Action Items	Responsibility
January 2021	<ul style="list-style-type: none"> ● Videos for 706 Squadron's 60th anniversary: 1. Make a video on what cadets used to do in 706. 2. Greg and Scott to post their own video as Chair of 706 SCC and CO of 706 respectively. ● Suspend fundraising and the budget update until January 2021 in light of the current Covid pandemic situation ● Pass an increase in Duke of Ed budget in 2021 depending on the number of active participants. 	<p>All</p> <p>All</p> <p>All</p>



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Original Signed by

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Greg Tzemenakis
Chairperson - SSC 706 Squadron Air Cadets

Wendy Boland
Secretary - SSC 706 Squadron Air Cadets