



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: 20 September 2018

Members Present: Susan Grant (Chair), Rachel Mainville-Dale (1st Vice-Chair), Laura-Lee Balkwill (2nd Vice-Chair), Greg Tzemenakis (Treasurer), Patrice Carrière (Secretary), Sawan Goyal, Suman Roy, Fred Schultz, Zdena Harder, Sarmistha Roy, Martin Bélanger (Directors)

Regrets: nil

Observers: Christopher Elliott-Davis

Air Cadet League (ACL) Squadron Advisor: N/A

Squadron Staff: Capt Lawrence Tung (Training Officer)

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Sue	<ul style="list-style-type: none"> • Called to order at 6:56 p.m. 	<p>Motion to approve the agenda: Moved: Laura-Lee 2nd: Greg Carried</p>
2. Approval of Minutes - Aug 16th and Review of Action Items from Previous Meetings	Patrice	<ul style="list-style-type: none"> • Minor changes identified and minutes amended and approved. • Work on the the the weekly messages to ensure that subscribers are getting them. Pat will continue to clean up the list and communicate with those that are not responding. • Army Run, approximately 30 cadets have signed up for Sunday. • Greg has an appointment with the Bank for signing authorities. • Funding info to parents was completed • SSC activities leads document. Several members have signed up for activities 	<p>Motion to approve the Minutes Moved: Laura-Lee 2nd: Suman Carried</p>
3. Chair's Update	Sue	<ul style="list-style-type: none"> • Update by Sue on the Quebec and Ottawa Valley ACL AGM. The meeting will take place in Nicolet, Qc at the Quebec Provincial Police training centre. The following will participate: CO, SSC Chair, 1st Vice-Chair and Treasurer as well as WO2 Auge as a cadet. • This past Tuesday, there was an Ottawa Valley ACL meeting. SSC Chair, 1st Vice attended <ul style="list-style-type: none"> o Interesting presentations. o Credits for cadets: up to 4 high school credits can be earned by cadets for participation in the program. o More info will be obtained and shared 	Nil



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		<ul style="list-style-type: none"> ● AAA Career Expo <ul style="list-style-type: none"> ○ Scheduled to take place on 14 October 2018 ○ Because of the conflict with the Fall FTX, we will survey to see the interest in cadets and determine what type of contingency plan we'll have in place to get the cadets there. 	
4. CO's Update	Capt Lawrence	<ul style="list-style-type: none"> ● Capt Tung is replacing the CO ● Mentioned the Army Run and the Fall FTX. Facilities are rented for the latter. <ul style="list-style-type: none"> ○ Point from Fred: concern that the info for the Battle of Britain parade was provided very late. Capt Tung replied that the Sqn was only informed of the parade very late as well. That being said, the parade went very well 	Nil
5. Treasurer's Report	Greg	<ul style="list-style-type: none"> ● Very few transactions since last meeting. ● The balance of the accounts are approx \$\$42K ● We are still awaiting a reimbursement from RSCU re: Year end trip ● Everything is very quiet otherwise 	<p>Motion, to approve Treasurer's report to 31 August 2018.</p> <p>Moved: Greg 2nd: Sawan Carried</p>
6. Hike-a-thon Fundraiser	Sue	<ul style="list-style-type: none"> ● Planning on Hike-a-Thon for the Fall FTX at Camp Cadou A route was found. ● Total of 706 km walk (cumulative) ● Every cadet will be asked to raise \$76 (target is \$9500) ● The determination made that we will use only one link and not the team page 	Suman, Sarmi and Zdena volunteered to help with the fundraiser
7. 3rd Fundraiser		<ul style="list-style-type: none"> ● Sue reviewed some of the fundraising ideas <ul style="list-style-type: none"> ○ Corks and Kegs raffle ○ Regular raffle ○ Gift cards purchases (Fundscript) ○ Walmart Community Giving ○ Engaging the 706 alumni ○ bring back the 706 Cadet Ball 	More discussion to occur at the next meeting



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8. Cadet Incentives	<ul style="list-style-type: none"> ● Options for cadet fundraising incentives were discussed. ● Individual or group incentives discussed ● Different incentive models were considered ● We need to remind cadets that they all benefit from the program and that they contribute as well. ● For Hike-a-Thon, the prize will be: <ul style="list-style-type: none"> ○ Highest amount: CO for the day and \$100 GC ○ Highest number of pledges: \$100 GC ○ All cadets that raised \$76: 4 x \$50 (Draw for GC) ● The recommendation is that the prizes are awarded at the end of the hike-a-thon. ● Committee agreed to a group incentive activity as well, to be conducted following tagging weekend. Cadets who participate in both fundraisers will be able to participate ● Capt Tung will engage the senior cadets (Level 4s & 5s) to see what they think that the group incentive should be. 	Capt. Tung to engage Sr Cadets for ideas on group incentive activity
9. Looking Forward: Help Needed for the Fall FTX	<ul style="list-style-type: none"> ● Help is required for the Fall FTX, especially with the MREs. ● Sue states that she has committed to being there all weekend. ● Help is required Saturday, lunch and supper (x 2 volunteers) and Sunday lunch (x 2 volunteers) <ul style="list-style-type: none"> ○ Sami and Suman have volunteered for Saturday; and ○ Zdena (tentative) for Sunday ● Fred has volunteered to be the facilities coordinator ● Sarmi and Suman for Hike-a-Thon ● Laura-Lee - Merchandise Coordinator 	
11. Next Meeting	The next meeting will be at 6:45 p.m. on Thursday 18 October 2018 at Alpha Troop shelter, 89 Shirley Boulevard, Connaught Ranges.	
12. Motion to Adjourn	The meeting adjourned at 9:00 pm.	Motion to Adjourn. Moved: Rachel 2 nd : Sawan Carried



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Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
TBA		

Original Signed by

Susan Grant
Chairperson - SSC 706 Squadron Air Cadets

Original Signed By

Patrice Carrière
Secretary - SSC 706 Squadron Air Cadets