



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: 16 August 2018

Members Present: Susan Grant (Chair) (by phone), Rachel Mainville-Dale (1st Vice-Chair), Laura-Lee Balkwill (2nd Vice-Chair), Greg Tzemenakis (Treasurer), Patrice Carrière (Secretary), Martin Bélanger, Suman Roy, Fred Schultz (Directors)

Regrets: Sawan Goya, Zdena Harder, Sarmitha Roy, (Directors)

Observers: Nil

Air Cadet League (ACL) Squadron Advisor: absent

Squadron Staff: Capt Alex Bejenaru (Commanding Officer) (by phone)

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Rachel	<ul style="list-style-type: none"> • Called to order at 7:09 p.m. • Budget discussion moved to tonight. We may not discuss the items from last month. 	<p>Motion to approve the agenda: Moved: Laura-Lee 2nd: Greg Carried</p>
2. Review and acceptance of previous meeting minutes (July 25 th , 2018)	Patrice	<ul style="list-style-type: none"> • Minor changes identified and minutes amended. 	<p>Motion to approve the Minutes Moved: Patrice 2nd: Laura-Lee Carried</p>
3. Chair's Update	Sue	<ul style="list-style-type: none"> • No points from the Chair. 	Nil
4. CO's Update	Capt Bejenaru	<ul style="list-style-type: none"> • No points from the CO. 	Nil
5. Draft 2018-2019 706 Sqn Budget	Greg Sue Capt Bejenaru	<ul style="list-style-type: none"> • Commenced by presenting the Operating Snapshot. We expect to start the training year (September 1st, 2018) with \$49,041,88. • Roughly \$19,000 increase in the budget compared to the last training year. Among the increases are: <ul style="list-style-type: none"> o \$2,500 increase in league fees due to increased number of cadets (26% increase) o \$5,000 allocated for capital improvement related required repairs/improvements to the Sqn trailer o \$1,500 for music instruments • There are no carry over expenses from the previous training year. The accounts (revenue and expenses) balances. and there is preliminary approval from the ACL on our expenses. 	<p>Motion, on behalf of the SSC Chair, CO, and Treasurer, to approve the draft 2018/19 Budget.</p> <p>Moved: Greg 2nd: Fred Carried</p>



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

		<ul style="list-style-type: none"> ● Question: what was the lowest account balance last year? <ul style="list-style-type: none"> ○ A. never any less than \$25,000 in the bank ● The CO explained the different sources of financing from DND and how they can be utilized, as identified in the budget document <ul style="list-style-type: none"> ○ Mandatory and Complementary Program (MCP) ○ Local Support Allocation (LSA) ● Question: will Hikeathon be during the fall Bush Weekend? <ul style="list-style-type: none"> ○ A. no reason why it can not be done then. ● There was an extended discussion about the various line items on the budget, both on the planned expenses and expected revenues. ● The Chair thanked the members of the SSC for their attention to the budget 	
6. Next Steps	Sue	<ul style="list-style-type: none"> ● The issue was deferred to the next meeting. 	Nil
11. Next Meeting	The next meeting will be at 6:45 p.m. on Thursday, September 20th, 2018 at Connaught ranges. Exact location is TBD.		
12. Motion to Adjourn	The meeting adjourned at 9:07 pm.		Motion to Adjourn. Moved: Fred 2 nd : Martin Carried

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
TBA	<ul style="list-style-type: none"> ● Next Steps 	

Original Signed By

 Susan Grant
 Chairperson
 SSC 706 Squadron Air Cadets

Original Signed By

 Patrice Carrière
 Secretary
 SSC 706 Squadron Air Cadets