



706 Snowy Owl Squadron Royal Canadian Air Cadets

Squadron Sponsoring Committee – Minutes

Date: March 5, 2015

Members Present: Pat D., Deb M. (chair), Rob T., Linda S., Sue G., Roger S.

Regrets: Pete C, Peter S, John M., Lynn M, Galyna R

Air Cadet League (ACL) Squadron Advisor: R. Brooks

Squadron Staff: Capt. Platt

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Linda	<ul style="list-style-type: none"> Meeting called to order at 6:58 pm No additions to the agenda 	Motion to approve the agenda: Moved: Deb 2 nd : Sue
2. Review and acceptance of previous meeting minutes – October 16	Sue	Review of previous minutes and action Items <ul style="list-style-type: none"> Sens 5050...low turnout for volunteers – need to discuss a strategy for next year to start at the beginning of the year. Consider a cadet registration fee vs. fundraising CI M. Bujaki is going to lead Duke of Edinburgh program Charter Amendment – Meeting of April 9th 	Motion to approve the Minutes: Moved: Deb 2 nd : Rob
3. Financial Update	Linda/Rick	<ul style="list-style-type: none"> Money left in the DBD allotments - To be spent by March 31 POC - \$1000 - \$1500 left (odds are won't be able to spend) LSA (admin) - \$0 Sport budget \$1800 (will claim skating and beaver tails - \$500 in biathlon equipment. Major Platt will see if he can claim skating via the training budget and then look at the sports budget for additional biathlon equipment Review of the ACC9 at the April meeting – allows time for the CO and chair to review the budget – looking at what was originally budgeted, and possible additional activities and expenses. 	ACC9 Review to be added to the agenda for April 9 th meeting.
4. COs Update	Capt. Platt	<ul style="list-style-type: none"> 87 cadets on slate 2 absent more than 30 days – likely sitting at 85 55 cadets on parade last week (low #) Lt Gadbois is the training officer CO away on some evenings – will rotate the responsibility among the LTs for Thursday night. 	NA



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5. Business Arising			
a) Sqn Pins	Deb/All	<ul style="list-style-type: none"> • Cadets are in favour of the pins • Discussion related to number of pins to order and whether to give to the cadets or sell to the cadets. • Suggestion to give a pin to every cadet at annual • New recruits will get one when promoted to LAC Decision – 500 pins Decision – 2 designs / 250 each Sell - \$4.00 pin • Pins can be kept in supply • Have designated nights for cadets to purchase i.e. COs parade / when summer camp acceptances received • Kanata legion advised they have additional \$ available via the poppy fund – consider asking for funds for pins and a flight simulator/ controls 	<p>Motion to approve the expenditure for purchase of pins as outlined above (\$1434 approx.) Moved – Deb 2nd Roger</p> <p>Deb to add Pins to the Sqn Merchandise Order</p> <p>Major Platt and Linda to discuss request to the Kanata Legion</p>
b) Air Canada Raffle	Roger/Sue	<ul style="list-style-type: none"> • Tickets received • License will be in hand on Saturday • Email to parents re: Fundraiser and asking each family to sell one book (can sell more). • Tickets will be available for distribution next week 	<p>Pat will develop a poster related to the raffle for use by parents</p> <p>Discuss next steps for remaining tickets at April meeting</p>
6. New Business			
a) Merchandise Order	Deb	<ul style="list-style-type: none"> • Another bulk order of Sqn Merchandise to be coordinated • Sizing Kit for parent night and two weeks of ordering 	Deb will obtain sizing kit from Pro2col
b) Parent Night – March 26th	Linda	<ul style="list-style-type: none"> • Parent night falls on COs parade • 1st period parents in class with cadets and 2nd period with the SSC • Suggest CO provide an update to parents on summer camps • SSC will discuss 50/50, volunteering, upcoming sponsoring committee elections and Raffle • Coffee, tea, water and snacks to be provided 	



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c) Sponsoring Committee Recruitment	All	<ul style="list-style-type: none"> Discussed vacant positions for 2015/16 SSC – will have vacancies for Secretary and Treasurer Discussed interest from current members to stand for re-election Will advise parents at parent night of vacancies and encourage parents to attend meetings to see what SSC does 	Sue to follow up with absent members regarding their intentions for the SSC next year
6. Other Business			
a) NA			
7. Next Meeting	Thursday March 5 th , 2015 6:45 pm		
8. Motion to Adjourn	Meeting adjourned at 8:44 pm		Motion to Adjourn: Moved: Deb 2 nd : Pat

Outstanding Action Items

Meeting Date	Action Item	Responsibility
Oct 16/Reviewed Feb 19th	<ul style="list-style-type: none"> Determine dates for newsletters and then deadlines for content to post on website/FB group Amendments to the 706 SSC Charter – to be reviewed in the new year 	John M/Linda will speak with Parent volunteer Roger S – March Agenda
Nov 20/Reviewed Feb 19th	<ul style="list-style-type: none"> Contact Lt. Brooks re: Newsletter App for the website ACC9/Budget Review – include forecasting revenues and expenses till the end of the training year and brainstorm ideas for spending funds At budget review, increase PR budget line to account for Sqn stickers and pins/patches if purchase approved 	John M/Linda Sue to add to agenda – April 9th Committee
Feb 19th	<ul style="list-style-type: none"> Review online sign up tools (sign up genius or joiners) and recommend tool for Sqn/SSC use 	Deb
Feb 19 th	<ul style="list-style-type: none"> Linda to have “registration fees” added to the agenda for next regional meeting 	Linda
March 5 th	<ul style="list-style-type: none"> Develop a 50/50 strategy re: volunteers for 2015/2016 year 	Committee