



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: June 23, 2020

Virtual Meeting through Zoom

Members Present: Greg Tzemenakis (Chair), Rachel Mainville-Dale (1st Vice-Chair), , Wendy Boland (Secretary), Sawan Goyal, Fred Schultz, Christopher Elliott-Davis, (Directors)

Regrets: Sarmistha Roy (Treasurer), Martin Bélanger, Patrice Carrière (Directors)

Observers: Steve Desjardins, Julia Desjardins

Air Cadet League (ACL) Squadron Advisor: Damian Lopez

Squadron Staff: Maj Scott Southern (Commanding Officer)

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of minutes	Greg	<ul style="list-style-type: none"> ● Meeting called to order at 7:06 p.m. ● Agenda reviewed. This meeting is the last official meeting of the 2019-2020 cadet year. 	<p>Motion to approve agenda. Moved: Fred 2nd: Rachel Carried</p>
2. Approval of Minutes from last meeting.	Wendy	<p>Reviewed the outstanding action items from last meeting:</p> <ul style="list-style-type: none"> ● Maj Southern to ask if cadet promotions can be made if the cadet has not completed a fitness assessment this year. ● May need to collect band equipment that has been lent to cadets if cadets are not allowed to keep instruments over the summer. 	<p>Motion to approve May minutes Moved: Wendy 2nd: Fred</p>
3. Chair Update	Greg	<ul style="list-style-type: none"> ● Greg started by thanking everyone for all their contributions this year. ● 706 SCC board is valid until October 1st. Budgets will need to be set and future expenses made before October 1st. The ACL has authorized this current board to implement a budget for next season. ● The Provincial Chairman's award has been cancelled for 2020. It has been replaced by a Regional Chairman's award. Greg recused himself from the process of nominating a cadet from 706 as the candidate who was chosen was Greg's son. ● The AGM for 2020 was cancelled in person. It will be replaced by a virtual AGM that will take place over ½ day on October 25. ● Assessment fees: 706 contributes \$75/cadet to the Provincial League. Greg received a letter from the League to say the assessment fee was reduced to \$55/cadet. The League has created a budget considering the less money that will be received. ● 2 power engines have been replaced. The 3rd engine needing to be replaced has been deferred as planes are not flying this summer. 	



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		<ul style="list-style-type: none"> ● The quota for the number of 706 cadets for next year will be 132 but may actually be 140. ● Screening for potential 706 volunteers will continue as per normal. The Provincial League has made arrangements with Quebec and Ontario Provincial police to do the police checks. ● DND has agreed that LSA funding will be the same amount for next year as this year but they won't allocate the same amount for mandatory events. They have asked us to budget what we think mandatory events will cost but it is not clear what will or will not be covered. If we do an FTX, in order to socially distance, we will need double the occupancy space and buses to be able to socially distance cadets. ● Rachel brought up the need to get air 1 heated so we can have more space to be able to run meetings. ● Scott and Greg have been asking repeatedly to get Air 1 outfitted for use in the winter for the cadets. ● The bursary was awarded to FSgt Schultz who is going to RMC. Part of the bursary came from SCC and part came from an anonymous donor. 	
4. Treasurers Report	Greg	Sarmi was absent, Greg presented the treasurer's report. There is \$49831.75 in our bank account. The bank account and the financial software balance. We are still expecting revenues to be added and we are also expecting outstanding expenses. Sarmi and Greg have written a number of outstanding cheques for the end of the year expenses. Some expenses will be deferred to next year.	Motion to pass Treasurer's Report. Moved: Sawan 2nd: Rachel
5: CO's Update	Maj Southern	<ul style="list-style-type: none"> ● There was a lot of positive feedback for the virtual ACR. Initially there were 50 views but over time this went up to over 200. ● ACR awards: There is a process for how recipients were determined. For the Legion Medal and the Strathcona Medal a merit list was drawn up for all cadets who were nominated and self nominated. For each of the above medals the base requirements are the same. The Strathcona Medal is more geared towards leadership and physical fitness. The Legion medal is more on community service. 	



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		<ul style="list-style-type: none"> ● For trophies and plaques, there was an award committee amongst staff. Each possible recipient of the awards were discussed and staff came to a conclusion. This is the first year an awards committee was established. Next year the CO would like a couple of members from SCC on the award committee. ● There have been a few meetings between all CO's for the Cadet Coordination Committee/CCC to plan for next year. ● The Staff at 706 are getting together to discuss different plans for next year: Plan A: start in September as usual Plan B: what do we do if we don't start in September. ● Summer: selections for staff cadets were based on those who were identified to be staff cadets under normal circumstances. The selected cadets have all been informed of their employment. 706 has 4 cadets with staff positions. ● The staff cadets will be responsible for quite a few items: looking at various engagement tools to keep cadets engaged and ready to return in September, looking at ways to improve infrastructure, will take stock of equipment and where we can improve: ie: do we have enough sleeping bags, improvements to the cadet program: improve training activities and implementation of the program. ● DND is looking at ways of delivering training virtually in the summer and in the future: virtual courses: cyber training, web development, learning management systems, virtual classrooms. ● Maj Southern extended a thank-you to everyone for their support. 	
6. Debrief from ACL meeting June 2020	Greg	<ul style="list-style-type: none"> ● The Circle of Excellence is an assessment tool used by the League to look at various aspects of the committee's performance. It has been cancelled for 2020 because the League has been unable to complete some of the requirements. ● The ACL is automating all the training for SCC members. They are trying to make things easier from a paper work perspective. ● Recognition: the League wants cadets to be recognized during the pandemic: medals for greater than 4 years of service are recognised on the web and will be shipped to the squadrons. 	



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7. Debrief from CCC meeting June 2020	Greg	<ul style="list-style-type: none"> ● CCC is offering 22 online summer initiatives including an online drone program and a virtual mess dinner. They are putting in place back up systems in case training in the fall is virtual. They are setting up hundreds of MS platforms to allow for virtual meetings. This is a tool that we will have available to all staff, SCC and cadets. 	
8. Plans for Summer Meetings (budget and activities)	Greg	<ul style="list-style-type: none"> ● There will be no meeting in the month of July: Greg, Sarmi and Scott will be meeting and going over budget. The rest of the SCC will follow up in August. 	
9. Plans for September 2020	Greg	<p>Parameters need to be set to allow adequate planning for September.</p> <ul style="list-style-type: none"> ● Current reality: 706 needs to have a plan for training and social distancing, activities and optional activities. We are in better shape than squadrons who meet in schools. We will have to be innovative to come up with practical options. ● We won't have a firm indication as to what the cadets will be allowed to do until August 31 at the latest. Most likely we will know by the beginning of August. How will this affect fundraising? We won't know if stores will let us tag, we won't know if there are facilities to rent for FTX. ● Scott let us know we can take the school board's plans as a lead for what we will be able to do with the cadets. ● We also have to make contingency plans for those who do not have access to tablets/resources to do their training online. ● Community use of school: there will be no community use of school permits authorised before September 1st. They will reserve the right to cancel any permits within 24 hrs notice. ● All permits Greg has applied for have been rejected. Plan B: maximise time at Connaught. Thinking of delivering ground school, band ect online. 	
11.. Next Meeting	TBD		
12. Motion to Adjourn	The meeting adjourned at 8:13pm.		Motion to Adjourn. Moved: Chris Fred 2nd: Carried



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Outstanding Action Items

Meeting Date to Discuss	Action Items	Responsibility
August meeting.	Maj Southern to ask if cadet promotions can be made if the cadet has not completed a fitness assessment this year.	Maj Southern
	May need to collect band equipment that has been lent to cadets if cadets are not allowed to keep instruments over the summer.	SCC

Original Signed by

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Greg Tzemenakis
Chairperson - SSC 706 Squadron Air Cadets

Wendy Boland
Secretary - SSC 706 Squadron Air Cadets