



## 706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

**Date: February 20, 2020**

**Members Present:** Greg Tzemenakis (Chair), Rachel Mainville-Dale (1st Vice-Chair), Sarmistha Roy (Treasurer), Wendy Boland (Secretary), Fred Schultz, Christopher Elliott-Davis, Martin Bélanger, (Directors)

**Regrets:** Laura-Lee Balkwill (2nd Vice-Chair), Sawan Goyal, Patrice Carrière (Directors)

**Observers:** Julia Desjardins, Elaine Merker

**Air Cadet League (ACL) Squadron Advisor:** Damian Lopez

**Squadron Staff:** Maj Scott Southern Commanding Officer

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of agenda.	Greg	<ul style="list-style-type: none"> <li>● Meeting called to order at 6:57p.m.</li> <li>● Tagging was added to the agenda and the agenda was approved.</li> </ul>	<p><b>Motion</b> to call to order.  <b>Moved:</b> Chris <b>2nd:</b> Sarmi  <b>Carried</b></p>
2. Approval of Minutes from last meeting.	Wendy	<ul style="list-style-type: none"> <li>● Discussed the main points of January's meeting. No changes were made to the minutes.</li> </ul>	<p><b>Motion:</b> to adopt January minutes. <b>Moved:</b> Wendy <b>2nd:</b> Fred  <b>Carried</b></p>
3. Chair Update	Greg	<p>So much has happened in last 3 weeks:</p> <ul style="list-style-type: none"> <li>● Meetings have been held to plan for our 60<sup>th</sup> anniversary.</li> <li>● Reimbursements have been submitted to DND and we have received back well over \$6500.</li> <li>● Rachel has sat on interviews for our new warrant officers who were announced at Parade. Congratulations WO1 Kathy Zhao and our five new WO2s!</li> <li>● Effective speaking is well under way, the squadron competition was last night. Congratulations to our winner, WO2 Andreas Tzemenakis! The regional competition is this Saturday at the Aviation Museum.</li> <li>● The budget was updated.</li> <li>● 146 tax receipts were prepared.</li> <li>● Power flying and gliding scholarship interviews have been done.</li> <li>● Two more squadrons in Ottawa may be forming as early as September 2020, they will be French speaking squadrons.</li> <li>● We had a Power flying day on Sunday February 16, 2020.</li> <li>● Aviation level competencies will be held March 8</li> <li>● Planning is in place for the end of year trip, FTX, Excalibur Games, ACR, 60<sup>th</sup> anniversary</li> </ul>	



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		<ul style="list-style-type: none"> <li>706 has received a cheque from 638 Royal Canadian Legion for \$500.</li> </ul>	
4. Treasurer's Report	Sarmistha	As of Februray 19, 2020 our bank account has \$51 011.86.	<b>Motion:</b> to pass Treasurer's report. <b>Moved:</b> Sarmi <b>2nd:</b> Martin.
5. Updated Budget	Sarmistha/ Greg	<p>The Updated Budget was circulated to the SCC via email on Feb 2.</p> <p><b>Main Points/differences in the budget:</b></p> <ul style="list-style-type: none"> <li>The SCC was informed of all the changes to the budget which were indicated in blue and bold on the excel spreadsheet.</li> <li>Additional money has been made available from DND to fund certain activities.</li> <li>The 60<sup>th</sup> Anniversary is a celebration vs fundraising.</li> <li>Funds have been reallocated from the pasta and mess dinner to the 60th Anniversary.</li> <li>We need to draw \$16 000 from the operating account to balance the budget (17% of operating account).</li> <li>706 received an extra \$5300 from DND following the cancellation of the fall FTX, as well as some additional funds.</li> <li>The budget as it currently stands is \$98 000 to cover the year.</li> <li>When we passed our initial budget we anticipated dipping into our operating budget 9 000-10 000. With the updated budget we are using close to \$16 000 of our operating budget. Our costs are higher this year, there are more cadets in our squadron than last year.</li> </ul>	<b>Motion:</b> to pass updated budget as of February 2nd, 2020: <b>Moved:</b> Sarmi <b>2nd:</b> Mark
6. CO's Update	Maj Southern	<ul style="list-style-type: none"> <li>Squadron activities are picking up after the holidays. The fiscal year is ending and Major Southern is getting approval for funding for more activities from DND.</li> <li>Maj Southern submitted to RCSU a request for laser rifles for 706. This will allow cadets to practice shooting without having to use ammunition and the safety precautions that ammunition entails.</li> <li>706 has had a staffing reorganisation: OCdt Augé has been transferred to 634 squadron. Mathew Burke will be taking his place with Captain Southern supervising him. Lt Matteo will be running the training schedule. 2Lt Simpson will be the Operations Officer.</li> </ul>	



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		<p>Thank-you staff for accepting your new positions! 706 will miss OCdt Augé, we wish him well at his new squadron.</p> <ul style="list-style-type: none"> <li>At the Co's parade tonight, 2 Duke of Edinburgh awards will be handed out as well as cadet promotions.</li> <li>4 cadets from our biathlon team will be going to Nationals as officials.</li> </ul>	
7. 60th Anniversary		<ul style="list-style-type: none"> <li>Planning for the 60th Celebration is well underway.</li> <li>Major-General Lalumiere will be our guest of honor.</li> <li>Theme: Back in Time for Dinner</li> </ul>	
8. ACR planning	Fred	ACR is booked!	
9. Tagging	Fred	<ul style="list-style-type: none"> <li>Fred needs to know the number of cadets to know how many shifts can be filled for tagging.</li> <li>Fred has secured 7 locations and is waiting to hear from 3 others.</li> </ul>	<b>Action:</b> Maj Southern will provide Fred with the average number of cadets who have been attending RTN.
8. Next Meeting	March 12, 2020		
9. Motion to Adjourn	The meeting adjourned at 8:09 pm.		<b>Motion</b> to Adjourn. <b>Moved:</b> Rachel <b>2<sup>nd</sup>:</b> Chris <b>Carried</b>

### Outstanding Action Items

Meeting Date to Discuss	Action Items	Responsibility

Original Signed by

\_\_\_\_\_  
Greg Tzemenakis  
Chairperson - SSC 706 Squadron Air Cadets

Original Signed By

\_\_\_\_\_  
Wendy Boland  
Secretary - SSC 706 Squadron Air Cadets