



## 706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

**Date:** December 17, 2020

**Members Present:** Greg Tzemenakis (Chair), Rachel Mainville-Dale (1st Vice-Chair), Sarmistha Roy (Treasurer), Wendy Boland (Secretary), Fred Schultz, Marc (Directors) Martin Bélanger, Christopher Elliott-Davis, Patrice Carrière (Directors)

**Regrets:** Laura-Lee Balkwill (2nd Vice-Chair)

**Observers:** Steve Desjardins, Julia Desjardins

**Squadron Staff:** Capt Allison Southern (DCO/Chief of Staff)

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Greg	<ul style="list-style-type: none"> <li>● Meeting called to order at 7:06 pm.</li> <li>● Agenda discussed and approved by all.</li> </ul>	<p><b>Motion</b> to call to order and approve of agenda.  <b>Moved:</b> Rachel <b>2nd:</b> Pat  <b>Carried</b></p>
2. Approval of Minutes from last meeting.	Wendy	Discussed main points of the November Minutes.	<p><b>Motion:</b> Approve of the November Minutes.  <b>Moved:</b> Wendy <b>2nd:</b> Rachel  <b>Carried</b></p>
3. Chair Update	Greg	<ul style="list-style-type: none"> <li>● Greg has been advised by RCSU Eastern of the ongoing discussions re: replacement of current CO Maj Southern with potential appt of Capt Beganaru as the interim CO.</li> <li>● Cadets and parents will be informed tonight of the changes in the CO.</li> <li>● Capt Southern will be the interim CO until further guidance from RCU Eastern. There will be more information coming.</li> <li>● Greg’s words of gratitude: “Maj Southern has done an amazing job as a CO. He was a true partner in every sense of the word. He was a partner to cadets, parents and staff. We would like to raise a glass and extend our gratitude towards all he has done.”</li> <li>● Trailer insurance has doubled.</li> <li>● Finances: \$1000 of expenses have incurred but have not been paid: treats for cadets, prizes for sports fitness. \$1760 in assessment fees will be due in January.</li> <li>● In January staff will come up with a proposal to reinvent the 706 website. Greg would like someone from the committee to be an SCC lead to work on this project.</li> </ul>	<p><b>Action Items:</b> In need of volunteers <b>1:</b> to lead SCC involvement with building a new 706 website. <b>2:</b> to move all the information from our current Yahoo Google Drive to our new Google Drive.</p>



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		<ul style="list-style-type: none"> <li>• Fred and 2Lt Simpson have provided all info for Keeper Plaques: will be ready to deliver to cadets in January.</li> <li>• OCDSB and Catholic school boards will not allow any extracurriculars until July 1<sup>st</sup> at the earliest.</li> <li>• We need to move everything off Yahoo google account to a new google drive. Looking for someone to help with the transfer.</li> </ul>	
4. Treasurer's Report	Sarmistha	Only 1 cheque has been written this past month. There is currently \$49125.25 in the bank account.	<b>Motion</b> to approve of the minutes. <b>Moved:</b> Sarmi <b>2nd:</b> Chris
5: CO's Update	Capt Southern	<ul style="list-style-type: none"> <li>• Capt Southern thanked the SCC for funding the morale item.</li> <li>• Regular training will resume January 14.</li> <li>• There is a CO parade tonight.</li> <li>• LSA budget deadline has been extended to February 1st.</li> </ul>	
6. Videos for 60th Celebration	Greg	<ul style="list-style-type: none"> <li>• On December 7<sup>th</sup> our Squadron turned 60.</li> <li>• Greg reached out to all Ottawa squadrons to give a shout-out to 706's 60<sup>th</sup> celebration.</li> <li>• Rachel and Greg will set up a google drop box for anyone to add any comments for the celebration.</li> </ul>	
7. Morale Gift	Capt Southern	<ul style="list-style-type: none"> <li>• 50 gifts have been handed out contactless. Staff will offer another opportunity for parents to pick up the cadet's gift Saturday December 19.</li> </ul>	
8. Fundraising	Martin/ Greg	<ul style="list-style-type: none"> <li>• Martin has an idea to explore the possibility of a donation button on the 706 website. Also wants to set up payment with Paypal/credit card payment.</li> <li>• Greg would like to make sure there is no problem with DND to do so. Maj Southern is on the understanding that the website belongs to the SCC so there should be no problems.</li> <li>• We will hopefully put this button and technology in the new website.</li> </ul>	
9. Website	Martin/ Greg	<ul style="list-style-type: none"> <li>• Our newsletter is no longer working through the website. Sawan and Pat have not been able to find the issue.</li> </ul>	



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		<ul style="list-style-type: none"> <li>The 706 website was designed by someone who passed away 5 years ago. The website has not been updated since.</li> <li>We need to decide how to move forward: do we try to make existing site work and/or set something else up.</li> <li>Both SCC and DND are responsible for communication.</li> <li>Martin has experience with word press and has offered to help out with revamping the website but not in a lead role.</li> </ul>	
10. Other	Chris	<ul style="list-style-type: none"> <li>Parents have contacted Chris to question why parents are not getting emails returned from staff. Capt Southen will look into seeing if there is a reservoir of emails that have been unchecked.</li> </ul>	
<b>11. Motion to Adjourn</b>	The meeting adjourned at 8:25 pm. Next meeting: January 28, 2021		<b>Motion to Adjourn. Moved: Chris 2<sup>nd</sup>: Rachel Carried</b>

### Outstanding Action Items

Meeting Date to Discuss	Action Items	Responsibility
January 28, 2020	<b>In need of volunteers: 1:</b> To lead SCC involvement with building a new 706 website. <b>2:</b> To move all the information from our current Yahoo Google Drive to our new Google Drive.	All
January 28, 2020	LSA budget tabled to January 28 meeting to accommodate the extended deadline of February 1, 2021.	All

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Greg Tzemenakis  
Chairperson - SSC 706 Squadron Air Cadets

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Wendy Boland  
Secretary - SSC 706 Squadron Air Cadets