



706 Snowy Owl Squadron Royal Canadian Air Cadets

Squadron Sponsoring Committee – Minutes

Date: 20 April 2017

Members Present: Cheryl, Sue, Rob, Galyna, Pat

Regrets: Kathy, Roger, Linda

Air Cadet League (ACL) Squadron Advisor: Ralph Schildknecht

Squadron Staff: Capt Bejenaru

Guests: Rachel Mainville-Dale

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Rob	<ul style="list-style-type: none"> • Meeting called to order at 7:02 pm • Additions to the agenda <ul style="list-style-type: none"> ○ Nil 	<p>Motion to approve the agenda as amended: Moved: Sue 2nd: Galyna Carried</p>
2. Review and acceptance of previous meeting minutes	Cheryl	<ul style="list-style-type: none"> • No errors or omissions 	<p>Motion to approve the Minutes: Moved: Sue 2nd: Rob Carried</p>
3. Executive Committee Review	Rob	<ul style="list-style-type: none"> • Sue and Rob will co-chair the committee as a result of Linda stepping back • Charter does require having a second-vice. Pat has volunteered to step up for the remainder of the year 	<p>Motion to accept Rob and Sue as co-chairs and Pat as second vice-chair of the sponsoring committee: Moved: Cheryl 2nd: Galyna Carried</p>
4. Treasurer's Report & Budget Review	Sue	As of end March 2017 <ul style="list-style-type: none"> • CIBC Main Account \$ 30,223 • Trust Account # 2 \$ 636 • Treasurer Report attached • Budget Review: <ul style="list-style-type: none"> ○ As attached ○ Revenue – doing well with projected revenues 	<p>Motion: to approve the amended budget as briefed. Moved: Cheryl 2nd: Galyna Carried</p>



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5. Squadron Update	Alex	<ul style="list-style-type: none"> • Provincial marksmanship- CO attended. Rarely a score under 95 at provincials. Very impressive. WO1 Augé finished 13th overall and our team finished in the middle of the groups. • Archery tag – fun activity. 100% attendance from those who signed up. Company took professional pictures. When they are available they will be posted. • Airshow – 706 sqn is not available to attend the airshow as we are now gliding that day. We will also do power flying at the same time. 35 junior cadets will attend gliding and 10 senior cadets will attend power flying. • Year-end trip – 2Lt Thomas and CO have been planning. Itinerary and budget were presented. Depart 0630 on 27 May to go to Petawawa. Visit 427 sqn and famil flights. 80 cadets will have the opportunity to fly. Depart Petawawa 1600 for Trenton. Overnight at the cadet camp in Trenton and then tour the ATC Tower, Hercules static display and the Falcon Experience (Bird Man). Depart Trenton 1530 arriving Connaught 2030. <ul style="list-style-type: none"> ○ Budget – room for 112 on the bus (100 cadets); cadets will bring sleeping bags, estimated \$11,378.98. ○ Ask cadets to contribute \$30 each (total \$3000) ○ Asking DND to cover cost of transportation ○ SSC expenditure \$2800.00 	<p>Motion: Conditional on acceptance of the reimbursement cost of the buses by DND, to approve the reduction to the budget for the year end trip from the original budget of \$8720.00 to \$3500.00 Moved: Sue 2nd: Pat Carried</p>
5. Business Arising			
a) Walk-a-thon	Sue	<ul style="list-style-type: none"> • Andrew Haydon Park has been booked from 10:00 am - 2:00 pm • The Walk-a-Thon pledge forms/info sheet were distributed last Thursday night via "back pack", linked in the weekly message and posted on the website • We have a Sign-Up Genius going - purpose is help us with #s for food planning/staff supervision and identify any cadet dietary restrictions/allergies • Capt. Bejenaru issued a challenge last week to all the cadets to earn \$75 in pledges; committing to raise that himself. The cadet with the highest total in pledges will be CO of the day in May. • Galyna has secured a donation of 240 hot dogs for the BBQ (Yeah!) 	<p>Action: Cheryl & Linda will bring pots and burner to Connaught next Thursday Sue to contact other screened volunteers if needed.</p>



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		<ul style="list-style-type: none"> • So far, we have another \$25 donation from Loblaws for other foods/supplies with a few other items in the fire with other grocery stores. • We have purchased some DQ gift cards for the draw at the park. Looking for suggestions of other GCs that would appeal to the cadets. • Pat is liaising with the Ottawa Police to provide support for the cadet crossing at Carling and Riffle Rd • Volunteers for the day so far include Rob, Pat, Sue, Rachel, Galyna (TBC), and Greg. • The proposed budget is attached. <p>Requirements:</p> <ul style="list-style-type: none"> • Cheryl: camping stoves/pots for boiling the hot dogs • Oven mitts / BBQ tongs (long handle) • Sieve for taking hot dogs out of the water 	
6. New Business			
a) 706 Bursary	Rob	<ul style="list-style-type: none"> • Kathy will coordinate the bursary committee this year. • \$1000 is allocated from SSC • \$500 donated from 2 separate families. • Total available funds \$2000 • 1 family has asked that the cadet submit conditional acceptance to post-secondary; must include a statement of financial need as well as a statement of what the bursary would be used for. • Submission format this year will be similar to last year (i.e. essay, multi-media, video presentation on designated topics) • Application information will be available 1st week in May with a decision made by the Thursday before Annual • Rachel and Meta will help Kathy with the committee 	Action:
b) Annual Parade Reception	Rob	<ul style="list-style-type: none"> • Put out a message to parents to help coordinate • Rachel, Cheryl, Sue 	



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		<ul style="list-style-type: none"> • June 4th • Cake, coffee, tea, pop • Need volunteers to help serve 	
c) Final COs Parade BBQ	Sue	<ul style="list-style-type: none"> • Past few years we have done a BBQ. Difficult to get volunteers while cadets are being recognized on parade • Instead, consider a popcorn machine & cotton candy machine • \$60 rental for cotton candy machine / Popcorn Machine (donated by the company – will need to purchase the popcorn supplies) • 140 servings popcorn in an hour • Freezies, pop and water 	Action: to proceed with popcorn machine and have freezies, pop and water after parade
d) SSC Election Planning	Rob	<ul style="list-style-type: none"> • Sue, Pat and Kathy, Rachel and Greg are potential candidates for next year’s committee • Election night will be at the next SSC Meeting date tbc 	Action: Sue will follow up with all potential candidates to confirm availability for either May 18 or 25
e) Merchandise	Cheryl	<ul style="list-style-type: none"> • May 4th - Store Open • May 11th - Sizing Kit (one night only) • Orders submitted by May 14th • Orders picked up and distributed by June 1 or 8th. 	
f) Army Run 2017	Cheryl	<ul style="list-style-type: none"> • September 17th • Races: <ul style="list-style-type: none"> ○ 5k – 8:00 am (\$30 – under 14; \$45 adult) ○ 10k – 8:45 am (\$30 – under 14; \$60 adult) ○ ½ marathon – 9:30 am (\$90) ○ Commander’s Challenge (5K & ½) - \$145 ○ Vimy Challenge (5k & 10K) - \$90) • Registration includes: t-shirt, bag, dog tag medal, photo, bag check • This year 706 cadets will be offered the opportunity to register for the 5k only this year • Must confirm the cost with the Army Run organization • Consideration: Do we offer 5k registration only for cadet group in order to facilitate a “team effort” 	Action: Cheryl will continue to follow up with the Army Run organizers to confirm cost and registration process
g) Round Table		<ul style="list-style-type: none"> • No further comments 	



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7. Next Meeting	25 May, 2017 1 Lewis Gun (TBC)	
8. Motion to Adjourn	Motion to adjourn at 8:47 pm	Motion to Adjourn. Moved: Pat 2 nd : Sue Carried

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
	<ul style="list-style-type: none">• Volunteer Screening• Tagging wrap-up	