



706 Snowy Owl Squadron Royal Canadian Air Cadets

Squadron Sponsoring Committee – Minutes

Date: 17 November 2016

Members Present: Linda, Cheryl, Sue, Kathy, Rob

Regrets: Roger, Galyna, Pat, Ralph

Air Cadet League (ACL) Squadron Advisor: Ralph Schildknecht

Squadron Staff: Capt Bejenaru

Guests: None

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Linda	<ul style="list-style-type: none"> Meeting called to order at 7:15 pm Additions to the Agenda: Squadron Merchandise update 	<p>Motion to approve the agenda as amended: Moved: Sue 2nd: Kathy Carried</p>
2. Review and acceptance of previous meeting minutes	Cheryl	<ul style="list-style-type: none"> No errors or omissions 	<p>Motion to approve the Minutes: Moved: Sue 2nd: Kathy Carried</p>
3. Treasurer's Report	Linda for Roger	<ul style="list-style-type: none"> CIBC Main Account \$ 42,767 Trust Account # 2 \$ 8,163 Treasurer Report attached 	
4. Squadron Update	Capt Bejenaru	<ul style="list-style-type: none"> Staff – OCDT Bujaki is taking LOA to focus on school <ul style="list-style-type: none"> Lt Tung is still working through transfer paperwork and will join us when it is resolved Cadets – 143 on strength 7 chose not to return after the summer break <ul style="list-style-type: none"> 4 transferred out to other units – two due to proximity to squadron location and two to change to Army Cadets Indoor shooting was suspended due to health concerns in Air 1 due to a concern about lead paint on the floor. That has now been resolved, however there was then concern about the lead shooting 	



706 Snowy Owl Squadron Royal Canadian Air Cadets

		<p>pellets. A pellet clean up routine during shooting exercises has been instituted and the indoor shooting program can now resume.</p> <ul style="list-style-type: none"> • 644 Camrose Sqn visit – 23 cadets and 5 staff from 644 joined our parade night last week; they were in Ottawa on a planned visit to the National Remembrance Ceremony and very much enjoyed their visit to 706 as part of their activities while in Ottawa. • Poppies – Karen McCrimmon joined our squadron for poppy distribution. Several cadets had an opportunity to interact with her. • Constance Bay Parade – There was a great turnout and the squadron received excellent feedback from cadets who attended and from the community. • The new Facebook page will be live tomorrow. OCDT Lambert will distribute project implementation direction to the squadron staff and sponsoring committee to demonstrate how to post/use the page. <ul style="list-style-type: none"> ○ Advertising the page on an annual basis will be a good recruiting tool. Other units have used the advertising feature with great success. 	
5. Business Arising			
a) Fundraising Raffle	Sue	<ul style="list-style-type: none"> • Update – Still seven books of tickets remaining to be sold. • Will bring tickets to the pasta dinner to see if we can sell them • Will need to start bringing ticket stubs back next week 	
b) Merchandise (Nov/Dec)	Cheryl	<ul style="list-style-type: none"> • Store is now open (14 – 27 Nov) • Sizing kit tonight (17 Nov) • Pick up by 13 Dec to distribute on 15 Dec 	
c) Tag Days	Linda	<ul style="list-style-type: none"> • Organizer – Sue • 872 Sqn has noticed that the income they generated through tagging is less than in previous years. They tried using “the square” for donations with limited success, but the approach may be more successful if better advertised. It is worth considering with an action plan for implementation. • Cabella’s, liquor stores, grocery stores, Tanger, Canadian Tire • We will need to determine what locations we can use and talk to 	<p>Action: All committee members should approach managers of potential locations when they are visiting to determine if they might allow Tagging on a date in April. <i>Many hands make light work!</i></p>



706 Snowy Owl Squadron Royal Canadian Air Cadets

		store managers in person.	
d) Poppy distribution	Linda	<ul style="list-style-type: none"> The feedback from the four legions we supported was very positive. There was good participation from the squadron. The activity was well organized. 	
e) Pasta Dinner	Linda	<ul style="list-style-type: none"> \$20 ticket price; includes, dinner, dessert, 1 soft drink, door prizes Kathy and CI Brown will Emcee There will be a trivia game before dessert Several door prizes have been collected (We will save some larger prizes for future fundraising opportunities) About 75 tickets sold. Final numbers to be confirmed 	
f) Food bank/toiletries drive	Rob	<ul style="list-style-type: none"> The CO and Rob are coordinating with the senior cadets to determine which organization to support. Once that is decided, Rob will contact the organization to determine what items they are most in need of. He will then determine a weight/points matrix for the collection competition and provide the information to the squadron staff for weekly messages. Collection night is 15 December 	
g) Volunteer Screening	Sue	<ul style="list-style-type: none"> Four interviews will be done next Thursday evening. Linda, Sue, Pat and Kathy will do the interviews 	
h) Mess dinner	Linda	<ul style="list-style-type: none"> This event is booked to be held at the Army Officers Mess on 27 January 2017 Guest speaker has been approached. Details will be provided once confirmed. Maximum capacity is 120. Cadet attendance will determine whether or not SSC members and their guests can attend. We will need to determine the cost details for SSC, guests, etc. It is important for planning purposes that Mess Dinner information be distributed and sign up commence on Sign Up Genius before Christmas. Discussion took place regarding requiring cadets to contribute \$10 to attend Mess Dinner. 	<p>Motion: To charge \$10 per cadet for Mess Dinner Moved: Kathy 2nd: Rob Carried</p> <p>Action: Staff will communicate details/arrange sign up for Mess Dinner prior to Christmas Break</p>
6. New Business			



706 Snowy Owl Squadron Royal Canadian Air Cadets

a) January Bottle Drive	Linda	<ul style="list-style-type: none"> This activity cannot be a cadet event as there isn't available supervision and there are already several other cadet fundraising activities planned. It was suggested that we have a few cadets, parents and staff at the liquor stores for a few hours on a Saturday morning collecting returnables. The event could be advertised to neighbours and friends of cadet families, and then empties collected and returned while 706 is at either of the two Beer Store locations (Stittsville – Carp Rd and Signature/Farm Boy plaza). The two locations will need to be approached to confirm permission and timings. 	Action: Linda will discuss the coordination of this with Natalie and Rock and will confirm with the Beer Stores.
7. Next Meeting	15 December, 2016 TBC		
8. Motion to Adjourn	Motion to adjourn at 8:39 pm		Motion to Adjourn. Moved: Sue 2 nd : Kathy Carried

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
TBD	<ul style="list-style-type: none"> Hadfield Leadership Summit 2017 Vintage Wings liaison 	Cheryl