



706 Snowy Owl Squadron Royal Canadian Air Cadets

Squadron Sponsoring Committee – Minutes

Date: 19 May, 2016

Members Present: Linda, Cheryl, Galyna, Rob, Sue, Roger, Kathy, Pat

Regrets: Maj Platt

Air Cadet League (ACL) Squadron Advisor: R. Brooks - Regrets

Squadron Staff:

Guests: None

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Linda	<ul style="list-style-type: none"> • Meeting called to order at 6:56 pm • Additions to the Agenda: <ul style="list-style-type: none"> ○ 50/50 debrief ○ Election Proxy information ○ Sign up Genius renewal ○ Tag Day ○ Hadfield Leadership Summit 	<p>Motion to approve the agenda as amended: Moved: Sue 2nd: Roger Carried</p>
2. Review and acceptance of previous meeting minutes – January 21 st , 2016	Cheryl	<ul style="list-style-type: none"> • No errors or omissions 	<p>Motion to approve the Minutes: Moved: Rob 2nd: Sue Carried</p>
3. Financial Update	Roger	<ul style="list-style-type: none"> • Financial update attached to minutes. • All DND claims paid • Revenues are on track and may exceed \$16,141 target • Expenditures are on track with revised budget • TAG Days <ul style="list-style-type: none"> ○ TAG day target: \$5400 Actual: \$4235 • 50/50 \$6,540 from SENS foundation • West Carleton Legion donating \$2000 from the poppy fund • Bill Brown donated \$1000 from Nordion from their Employee program • Donations from Sens foundation, West Carleton Legion and Nordion will be presented at ACR 	



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4. COs Update	Maj Platt	<ul style="list-style-type: none"> • 106 strength – 61 new cadets this year; 32 cadets departed • CI Lambert enrolling in CAF tonight • OCdt Cadieux has left sqn due to work commitments • Bush weekend – 63 attended, great weekend, first time sleeping in the “back 40” for many; 10 cadets and staff got tick bites. • Night at the Museum – 33 attended • Connaught Adventure Day – Sports were fun and 30 bags of garbage collected from the Rifle Rd Clean up. 427 sqn helicopters also made an appearance. • 58 applications for camp – 33 positions allocated & working on getting more positions. 	
5. Business Arising			
a) ACR	Linda	<ul style="list-style-type: none"> • We have extra volunteers to assist with serving and set up • Karen McCrimmon reviewing officer; BGen Lowthian as military escort • LGen (ret’d) Millar and Mrs Millar also attending • John Bodden from SENS Foundation will present cheque • George Donal will represent the WC Legion and present the cheque • Bill Brown will speak about Employee volunteer programs • Make signs to help direct people to the ACR Venue • Merchandise ordered for thank you gifts. <ul style="list-style-type: none"> ○ Technical ss t-shirt (Coulombe) ○ Ball cap (Lowthian) ○ Hoodie (McCrimmon) 	.Linda will get materials to make signs to direct guests/parents to the Carp Arena.
b) End of Year BBQ	Linda	<ul style="list-style-type: none"> • 8 extra volunteers to help • Kings Independent Grocer in Richmond has given us \$150 in gift cards to help with BBQ • Mr Auge has donated 150 Vachon cookies • Cooks – Steph, Tony and David Millar • Sign Up Genius: 9 responses – 32 people signed up so far 	



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c) SSC Bursary	Rob/Sue/Kathy	<ul style="list-style-type: none"> • 3 applications submitted so far on memory sticks • Will be reviewed by committee this week • Will make announcement at the end of training night to see if there are any other applicants • Will make selection(s) by Tuesday 	Sue to add announcement to parade announcements and Rob will be in attendance to collect any further submissions
g) Lottery	Cheryl/Sue	<ul style="list-style-type: none"> • Need to confirm prizes: <ul style="list-style-type: none"> ○ Carlson Travel contributing \$300 voucher ○ A Night at the Brookstreet ○ SENS Foundation asked if they might donate a box. John will get back to Linda next week • Sue will commence the application process • Must reopen trust account ASAP in order to have in place when the licensing application is submitted • Proposed plan: <ul style="list-style-type: none"> ○ \$10/ticket – book of 10 ticket ○ 1 book per family ○ Print 100 books ○ Advertise over the summer (email/website) that there will be an expectation to pay up front for a book of tickets that each family will then sell between Sep – Dec (Bring a cheque for \$100 to registration) ○ Distribute the books at registration (first night or when new cadets join until end Nov) ○ Draw around Christmas ○ 100 books will net \$10,000 <ul style="list-style-type: none"> ▪ Cover league fees (~\$7500) ▪ Prize Trip cost \$1200 ▪ Admin costs (printing, etc) \$500 ▪ Raise ~\$800 beyond league fees ○ Vote to spend \$1200 to purchase the travel voucher in June after new committee formed and purchase after 1 July in new budget year 	<p>Action: Roger, Cheryl to open the trust account by mid June</p> <p>Kathy talk to Brookstreet about a donation of a night for two</p> <p>Linda will advise of outcome from the Sens Foundations</p>



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6. New Business			
a) 50/50	Pat	<ul style="list-style-type: none"> This year was least stressful year for the 50/50 organizer! Lots of publicity helped & Sign up Genius was very helpful Phone calling was very successful. No email required to get sign ups. No word yet from SENS Foundation on how 50/50 will run next year Thank you Pat for your amazing coordination and leadership with this important activity! 	
b) Election	Linda	<ul style="list-style-type: none"> Proxy – no info yet 	Linda to follow up with Rick on process for proxy nominations for election.
c) Sign up Genius Renewal	Sue	<ul style="list-style-type: none"> Subscription expires early July \$9.99/month or \$120 for the year 	Motion to approve the expenditure of up to \$150 to renew Sign up Genius for the 2016/17 year Moved: Sue 2nd: Galyna Carried
d) Hadfield Leadership Summit	Cheryl	<ul style="list-style-type: none"> Youth Leadership development opportunity and airshow at Vintage Wings of Canada Open for up to 300 youth. 	Motion: to pay up to \$400 for a bus for the Hadfield Summit Moved: Cheryl 2nd: Kathy Carried
7. Next Meeting	June 2 nd Connaught @ 6:45 PM - Elections		
8. Motion to Adjourn	8:25 pm		Motion to Adjourn. Moved: Rob 2nd: GALyna Carried

Outstanding Action Items

Meeting Date	Action Item	Responsibility
Jul 18 th	<ul style="list-style-type: none"> Charter amendment – Member Absentee Section 	Roger
Jun 16 meeting following	<ul style="list-style-type: none"> Committee will vote to approve the expense of \$1200 for the raffle in June after new committee elected 	



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Meeting Date	Action Item	Responsibility
election	and to be budgeted in the 2016/2017 budget. (purchase after July 1)	