



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: 25 October 2018

Members Present: Susan Grant (Chair), Rachel Mainville-Dale (1st Vice-Chair), Laura-Lee Balkwill (2nd Vice-Chair), Greg Tzemenakis (Treasurer), Patrice Carrière (Secretary), Sawan Goyal, Fred Schultz, Martin Bélanger (Directors)

Regrets: Suman Roy, Sarmistha Roy, (Directors)

Observers: Christopher Elliott-Davis, Brent Hygaard

Air Cadet League (ACL) Squadron Advisor: N/A

Squadron Staff: Capt Alex Bejenaru, Commanding Officer (arrived at 1900 departed at 1945)

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Sue	<ul style="list-style-type: none"> ● Called to order at 6:55 p.m. ● Minor change. 	<p>Motion to approve the agenda: Moved: Martin 2nd: Sawan Carried</p>
2. Approval of Minutes - Sept 20 th and Review of Action Items from Previous Meetings	Patrice	<ul style="list-style-type: none"> ● Nil. 	<p>Motion to approve the Minutes Moved: Laura-Lee 2nd: Sawan Carried</p>
3. Chair's Update	Sue	<ul style="list-style-type: none"> ● Chair received the Fire Marshal's report for 1 Brouillette. <ul style="list-style-type: none"> ○ 3 items require action: the mounting of fire extinguisher, the front stairs and the back door deadbolt. ○ Fred will follow-up with Fire Marshal. ○ November 2nd is the initial deadline to provide action plan. ● AAA Career Expo <ul style="list-style-type: none"> ○ 7 cadets attended due to FTX ○ Link made with a rep from the National Air Cadet League. Rep would like to visit 706 RCACS. ● Zdena Harder has officially left the committee due to her move to out of the area. The committee sends their sincere appreciation to her for the work that she has done in the past year. 	Sue/Fred will share the inspection report and the next steps to rectify
4. CO's Update	Capt Bejenaru	<ul style="list-style-type: none"> ● Considerable staff turnover/position changes this past year. ● Band instructor position filled by CI Marika Bujaki. She is a former instructor. ● Capt Blair Mason is the new DCO. 	Nil



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		<ul style="list-style-type: none"> ● Staff to cadet ratio is 1:20. The Sqn is OK in that respect. ● FTX was two weeks ago. Busing costs were more than expected. A 30% increase compared to last year. This will have an impact on activities for the rest the year. ● At present, the cadet parade state is 142. There are 31 new cadets as of tonight. Expect about 152 cadets over the course of the year. 21 cadets were Struck off Strength (aged out, release, transfer to other Sqn). ● As of tonight, there will be 5 Flights + the band. ● The next big event is Remembrance Day. Some cadets will be going to the parade downtown. There appears to be more events this year as it is the 100th anniversary of the Armistice. The CO is still determining what big event the Sqn be taking part in. ● Cadet Holiday activity: still being determined. ● Year-end trip being organised. The plan is to go to Quebec City. 	
5. Treasurer’s Report	Greg	<ul style="list-style-type: none"> ● According to the Treasurer's Report, as of 24 Oct 2018, there was \$53,186.94 in the chequing account and \$0.64 in the trust account. ● Bank attended. Nathalie Roy was removed as a signing authority and Sarmistha Roy was added. Greg was added as a “Director” due to CIBC requirements. ● Hike-a-Thon: some minor issues with Go Fund Me which complicated the reception of funds. We have met our target. ● The Treasurer’s Report is now up to 24 October as opposed to the end of the previous month. Having the report going to the day prior to the SSC meeting will give more accurate info to the SSC all while simplifying matters for the Treasurer. ● More bank cheques required. CIBC is extremely expensive (\$186 for 200 cheques). Accordingly, the treasurer is looking at other options. 	<p>Motion, to approve Treasurer’s report to 24 October 2018.</p> <p>Moved: Greg 2nd: Rachel Carried</p> <p>Motion, to approve an upset budget of up to \$100 to order cheques .</p> <p>Moved: Greg 2nd: Sawan Carried</p>
6. 2018 Quebec and Ottawa Valley ACL AGM	Sue, Rachel and Greg	<ul style="list-style-type: none"> ● AGM was held at the end of Sept. Sue, Rachel, Greg, CO and WO2 Auge attended. ● Rachel appreciated meeting other Sqns. She was happy to realise that 706 is doing really well. Things are good here. 	



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		<ul style="list-style-type: none"> ● Greg mentioned that the meeting had both a general and training component. Great networking. WO2 Auge spoke positively of the event. That being said, Greg was very concerned about the fact that even though 30% of the Sqns are anglophone, most on the board are francophone. ● Sue stated that it was a great way to share information with other Sqn. Very happy with what we have here at 706. WO2 Auge recommend that we should bring a cadet every year. It was good this year to bring several people due to the transition that we are expecting, but next year attendance should be more limited. ● A point retained from the AGM was that there will likely be a shortage in pilots to teach power course next summer. This may impact the number of cadets that will be able to take the power flying program. 	
7. Hike-a-thon Fundraiser	Pat and Greg	<ul style="list-style-type: none"> ● Pat and Greg went through the results of the Hike-a-Thon fundraiser. ● A total of \$9500 was raised before expenses. ● The top cadet fundraiser from FCpl Moo with \$832. ● The cadet with most pledges was Cpl Cooke with 86 pledges. ● A more fulsome debrief of Hike-a-thon will take place at the Nov SSC meeting 	
8. Sqn Merchandise	Laura-Lee	<ul style="list-style-type: none"> ● The Sqn Merchandise store will be open for November 1st. ● Looking to add a few items to the store; possibly items that are generally required for FTX ● Will also try and get quotes for buffs. 	
9. 3rd Fundraiser	Sue/All	<ul style="list-style-type: none"> ● Very pleased with the support for the current fundraiser. Happy that we met our goal. ● We have yet to determine what our 3rd fundraiser should be. The goal for the fundraiser is for \$6000. ● Meeting goal: come up with a plan and identify a lead person. ● Rachel gave her perspective about setting up another lottery. ● Christopher spoke of his experience in another Corps. 	



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	<ul style="list-style-type: none"> ● Laura-Lee had some very interesting ideas, including guest speaker, 50/50 draws, gift card draws. ● After some discussion, it was agreed that the rest of the budget revenues would be obtained in the following fashion: <ul style="list-style-type: none"> ○ Increase the amount to be raised in tagging from \$9000 to \$12,000; and ○ Increase revenues from Pasta Dinner by \$3000 ● Fred, Sue will lead tagging. Will be looking for 1 more person to assist ● Rachel will lead Pasta Dinner planning - Martin, Brent, Chris and Laura-Lee will support planning etc., as part of a working group 	
9. Next Meeting	The next meeting will be at 6:45 p.m. on Thursday 15 November 2018 at Alpha Troop shelter, 89 Shirley Boulevard, Connaught Ranges.	
10. Motion to Adjourn	The meeting adjourned at 8:48 pm.	Motion to Adjourn. Moved: Rachel 2 nd : Sawan Carried

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
TBA		

Original Signed by

Susan Grant
Chairperson - SSC 706 Squadron Air Cadets

Original Signed By

Patrice Carrière
Secretary - SSC 706 Squadron Air Cadets



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