



706 Snowy Owl Squadron Royal Canadian Air Cadets

Squadron Sponsoring Committee – Minutes

Date: 19 November, 2015

Members Present: Rob (late arrival), Linda, Sue, Cheryl, Roger, Deb

Regrets: Wayne, John, Galyna, Pat

Air Cadet League (ACL) Squadron Advisor: R. Brooks

Squadron Staff: Maj. Platt (regrets)

Guests: Kathy, Jan

| Item | Presenter | Discussion | Action |
|--|-------------|---|--|
| 1. Meeting Called To Order and Approval of Agenda | Linda | <ul style="list-style-type: none"> Meeting called to order at 6:50 pm No additions to the agenda | Motion to approve the agenda: Moved: Sue 2 nd : Galyna Carried |
| 2. Review and acceptance of previous meeting minutes – October 15 th , 2015 | Cheryl | <ul style="list-style-type: none"> No errors or omissions | Motion to approve the Minutes: Moved: Roger 2 nd :Sue Carried |
| 3. Financial Update | Roger | <ul style="list-style-type: none"> Financial update attached Monthly ACC9 report reviewed. | |
| 4. COs Update | Major Platt | <ul style="list-style-type: none"> Linda shared a written update from Major Platt 40 new cadets enrolled in the Sqn to date. 16 cadets have been struck off the rolls 706 Sqn supported all four legions during the poppy campaign as well as helped at two legion Remembrance Dinners 54 cadets attended the Constance Bay Remembrance Parade National Camps/ Scholarship Interviews and Exams will be help on Feb 6 2016 | ACTION: NA |
| 5. Business Arising | | | |
| a) Spaghetti Dinner | Sue/Cheryl | <ul style="list-style-type: none"> +/- 80 sign ups – will collect money Thursday at cadets and likely at the door as well Decorate 5:00-5:30 | |



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| | | <ul style="list-style-type: none"> • Trivia game to determine dinner order • Dinner 6:30 – 8:00 • Cakes ordered for dessert • Door prizes – likely 5-6 • Clean up from dinner then dance starts 8:30- 8:45 • Dance – sign ups continue <ul style="list-style-type: none"> ○ Dance over 11:30 then clean up and leave by midnight ○ Staff supervision in place ○ Money given to cadets for decorations ○ Chips/snacks provided. Purchase pop at bar | |
| b) Walk-a-thon Review | All | <ul style="list-style-type: none"> • No issues with walk/run route • Having runners depart after walkers still meant a long wait at finish for the runners. Must ensure supervision at end for early arrivals. • Recommend the group stay together and walk as group activity for next year • Orange hoodies were great for visibility and recognition • Police help at Moodie - • Food – hot dogs, chips, pop worked well. Lots of help. Thank you all! • Raised over \$5400 • Draw for those who raised >\$200 will be this Thursday (jacket & CO for a day) • Recommendations: All cadets/staff should walk together as this is as much a “team-building” activity as it is a fundraising activity. | |
| c) Review of Outstanding Items | Cheryl | <ul style="list-style-type: none"> • Items that have been resolved or are not longer action items have been removed from the list of outstanding items below | |
| 6. New Business | | | |
| a) TAG Days | Linda | <ul style="list-style-type: none"> • Linda has been liaising with the other local squadrons to coordinate TAGGING locations. We are schedule to TAG in April and need to | |



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| | | confirm locations asap. | |
| b) Succession Planning/ volunteer recruiting | Linda | <ul style="list-style-type: none"> We will have a bi-election in the New Year to fill recently vacated SSC positions. Recruiting parents of more Junior cadets to get involved is essential in the succession planning of the committee as most committee members are parents of cadets who will be in their final year in 2016-17. | Sue: Post notice of intent to hold bi-election on the web page. Post information on the web page and send out in the announcement to encourage parents to get involved. |
| c) Vimy Ridge Trip (Sqn 51) | Linda | <ul style="list-style-type: none"> Information about the Vimy Trip being coordinated by 51 Sqn was presented. This opportunity is available to all cadets to travel to Vimy in April/16 for the 100th Anniversary. Exact cost is not yet known and given the event, it will be extremely crowded in all regions visited. | Awaiting further information. |
| d) Bottle Drive | Sue | <ul style="list-style-type: none"> It was suggested that we organize a bottle drive for after the holidays to take advantage of the fundraising opportunity. Advertise in announcements, email and Facebook that parents should bring their refundable bottles, organized by type to Connaught on 14 Jan 16 | Motion: To conduct a bottle drive fundraiser in the New Year. Moved: Sue 2 nd : Cheryl Carried |
| e) OUTLOOK | Linda | <ul style="list-style-type: none"> Discussed the use of OUTLOOK in coordinating SSC calendars and email Despite the utility for inter-squadron or Regional level business, it was unclear what advantage there is for the SSC in switching from current processes and the use of Google drive at this point. Further awareness and understanding of advantages of OUTLOOK is required. | |
| f) Merchandise Sales | Jan | <ul style="list-style-type: none"> Sales went well. Items to be delivered in time for Christmas Suggested future items include: toque, ball jersey, flip flops, boot bag, 706 onesie, and a different type of hoodie | |
| g) Toiletries Drive | Sue | <ul style="list-style-type: none"> It was suggested that we coordinate a toiletries drive in support of the Ottawa Mission as we have done in years past. Weigh in 10 Dec 15. Details to be promulgated and posted on the | |



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| | | website | |
| 7. Next Meeting | Dec 17 th Connaught @ 6:45 PM | | |
| 8. Motion to Adjourn | 8:50 pm | | Motion to Adjourn. Moved: Sue 2 nd : Rob Carried |

Outstanding Action Items

| Meeting Date | Action Item | Responsibility |
|---------------------------|---|-----------------|
| April 9 th | <ul style="list-style-type: none"> Consider more frequent parent night events – i.e. Parents can come out and attend first period with their cadet every 6 weeks – no formal reception. Invite parents to participate in range or other activities Meet with Kanata Business Improvement Associations about tagging/706 Squadron – inform and create good will among businesses in the Kanata area (Spring) | Committee/Staff |
| Jul 18 th | <ul style="list-style-type: none"> Charter amendment – Member Absentee Section | Roger |
| Sep 2 nd | <ul style="list-style-type: none"> Budget review in January | Linda |
| Nov 19 th 2015 | <ul style="list-style-type: none"> Vimy Trip update | Linda |