

June 18 2015

Attended: Linda, Deb, John, Cheryl, Roger, Pat, Wayne, Sue, Galyna

Regrets: Rob

Meeting Called to order: 6:53

Additions to the agenda: None

Motion to approve the Agenda:

1st: Deb

2nd: Wayne

Review of Previous Minutes:

Due to a technical error, minutes from the May 14th meeting were lost. A summary of the SSC Election will be developed and supported with the ACL forms completed following the election.

Financial report:

Bank Balance (As of June 17th) \$38,034

Trust Acct Balance (Lottery Proceeds): \$7565 (less \$457 for expenses)

Outstanding Revenues (DND): \$6632

Outstanding Expenses: \$1400 (Army Run Registration)

SSC will use the funds from the Trust account to cover ACL fees for 2015/2016 Training Year.

COs Update:

- Currently have 80 cadets on strength
- Objective from RCSU for next training year is 105
- Currently have 6 officers and one CI who is enrolling into the CF/CIC. One spot open for an officer.
- 6 Unpaid CIs
- There were 69 cadets on parade. LGen Millar was quite happy with the cadets and impressed with the band.
- 45 cadets planned to attend summer training. One cadet on stand-by. Most travel orders are in and details on the Sqn Website. Staff will be calling cadets to confirm their travel orders
- Upcoming Events – Hadfield Summit – June 30th. RCAF Change of Command – July 9 (1100 – 1500) – two cadets from 706 are needed to act as ushers.
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Linda noted that a bus for Hadfield summit will be provided. \$10 fee, per cadets, for the bus.

Business Arising:

a) Debrief on Activities:

Raffle:

- i) Ease of tickets to sell varied. Odds of winning were better than lotteries in the past
- ii) Still quite a bit of follow up required from cadets to return tickets.
- iii) Need to consider the cost of tickets next time – Maybe \$5 instead of \$10 to consider
- iv) The prizes were there the ‘draw’ to sell - to decide whether to do a raffle again, we need a good prize like the airline tickets.

Will look at what prizes could obtain over the summer to see if there might be an opportunity to do another raffle.

Bursary:

- i) No challenges with the Bursary this year - only two applicants.
- ii) For next year, think about what the criteria would be for the Bursary. Essay vs other criteria?
- iii) Need to promote the ACL bursaries earlier as well.

SSC Interested in knowing how many applicants they have for each bursary at the ACL level –
Action: Linda will inquire.

ACR:

- i) Everyone liked the arena – would like to go back
- ii) Just having cake and refreshments worked well.
- iii) Need to bring more cream and sugar next time.
- iv) Extra little snacks (timbits/muffins) were a good idea.
- v) Need to coordinate the end (presentations/photo) better – formalize in the MCs script.

Year End BBQ

- i) Lots of positive feedback on the BBQ
- ii) Parents seemed to appreciate seeing their cadets get promoted - hopefully will encourage parents to come out during regular COs parade.
- iii) Next year have extra food (i.e. chips) so all can partake.
- iv) Great parent turnout

Question: Is there possibility of doing COs parade at the beginning of the night to see if parents will stay? Action: Linda will discuss with Tom.

B) Website refresh:

- Confirmed with Webmaster that the quote received for the website refresh included graphic design.

- confirmed with the webmaster that currently unable to provide “event sign ups” via the website with the same versatility as Jooners. He recommended that we purchase Jooners for the year while he explores and add on to the website with the same capacity.
- CO has requested that the Jooner’s subscription be purchased in the summer to allow staff time to become familiar. Action: Deb will get it set up subscription effective July for one year. Committee agreed to \$50 fee for joiners.
- Work has begun on the website refresh. Action: Sue will provide members with ‘sandbox’ design for review and feedback once it is ready

Linda advised that a C.I. at 500 Sqn is willing to help with creation of videos at any Sqn. Linda has his email. Suggestion to consider having a ‘flight’ competition for a recruitment video – look at doing over the training year.

c) Charter Amendment

Revised charter amendment related to the Quorum reviewed. All concerns addressed.

Motion to amend the charter (paragraph 21) related to Quorum

Moved: Deb

2nd: Wayne

Carried

6. New Business

a) Bank Account Signing Authority

- Linda clarified with ACL reps that the treasurer must be signing authority.
- Therefore, Roger, John and Deb will be on main account
- Roger will replace Linda on the Trust Account as signing authority
- Cheryl will be signing authority on both accounts

b) Tagging Strategy:

- ACL would like the Ottawa Valley Sqns to notify each other of their tagging days – to be posted on the OV Website. Need to coordinate with area Sqns.
- Tagging Coordinator: Wayne – role includes overseeing tagging and the team who would do an outreach to stores to get approval to tag. Would also be the contact for other Sqns regarding boundaries.
- Linda will ensure league insurance in place for the tagging.
- Linda confirmed with ACL that parents who help with tagging must be blue card members. Staff are always responsible for the supervision.

c) Carp Fair Recruitment:

- Carp Fair ‘recruitment booth’ discussed
- September 25, 26, 27 – booth must be open 9:00 – 6:00
- \$260 for the booth (includes Hydro).
- Major Platt willing to support with staff and cadets.

- Opportunity to share the booth with Army cadets from Arnprior. Would alleviate some pressure of having to set up all three days.
- Themes for Air Cadet days include having laser rifles to try, photos and videos running throughout
- Aviation museum is willing to provide stuff as well.
- Cheryl and Linda will look at coordinating this event.

Further discussion related to opportunities for recruitment and promotion of the Cadet Program. Small subcommittee formed to discuss further:

Cadet Promotional locally – subcommittee:

Linda
Wayne
John

d) 50/50 fundraiser –

- Mr. Murphy will coordinate the volunteers for 50/50 this upcoming season Pat will support.
- Discussion about how to increase our volunteer support so that it is not the same people all the time.
- Discussed that not only is this an important 706 Fundraiser, but there is the dual obligation and commitment to the Sens Foundation to provide max volunteers.
- Further discussion around limiting fundraising and charging a registration fee for the program. Pros and Cons discussed.
- Action: Treasurer to provide financial information related to:
 - 1) Total expenses for 2014/2015
 - 2) What DND covered (\$ and items)
 - 3) What sponsoring committee covers (\$ and items)

To be reviewed at the July meeting

- Decision to proceed with upcoming 50/50 season with the Sens Foundation
- Action: Deb - Create a flyer for the carp fair with a list of all the activities 706 did each year. Use for registration night as well but add the % of amount covered by DND/sponsoring committee to highlight that cadets is free to join, but not free.

e) Spaghetti Dinner

- Good feedback from last year's event in terms of being an opportunities for Sqn families to get to know each other.
- Decision: Host again in 2015/2016 Training Year
- Lead: Cheryl

f) Charter Amendment – Member Absentee Section

Committee agreed would like to consider including a section in the charter related to Absentee Members.

Action: Roger will provide a draft for the next meeting

Next Meetings:

July 16th meeting moved to July 28th (At Cheryl's – 121 Wilbert Cox Dr - off William Mooney Cell
613 407-2551 if you get lost)

August 20th Confirmed

Motion to Adjourn:

Moved: Deb

2nd: Pat