



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: 17 May 2018

Members Present: Sue, Greg, Rachel, Sawan, Zdena, Laura-Lee, Pat, Nathalie

Air Cadet League (ACL) Squadron Advisor: Véronique Morrisett

Squadron Staff: Capt Bejenaru

Observers: Shannon Chenney, Martin Bélanger, Laura Dominguez, Suman Roy, Sarmistha Roy, Fred Schultz

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Sue	Meeting called to order at 6:54 pm <ul style="list-style-type: none"> • Round table introductions 	Motion to approve the agenda: Moved: Greg 2 nd : Laura-Lee Carried
2. Review and acceptance of previous meeting minutes (Apr 26 th , 2018)	Rachel	<ul style="list-style-type: none"> • No amendments 	Motion to approve the Minutes Moved: Rachel 2 nd : Sawan Carried
3. Chair's Update	Sue	2018-2019 SCC Election <ul style="list-style-type: none"> • Veronique Morrisett, Vice-Coordinator for the ACL Ottawa Regional Committee, will be chairing/secretary for our election meeting, immediately following this meeting. SCC/DND Partnership Training: <ul style="list-style-type: none"> • Each year, the ACL Ottawa Valley Regional Committee provides "Partnership Training" for SSCs and COs. • The training is a good overview of the Partnership (ACL and Military) at all levels, and each partners roles and responsibilities. • Next full day session is June 23rd, location TBD. 	



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		<ul style="list-style-type: none">• Participation is encouraged. <p>Bush Weekend Debrief</p> <ul style="list-style-type: none">• A BIG thank you to Rachel, Dot, Pat and Nathalie who answered a last minute call to help with MRE prep for Bush weekend! Thank you for making the trek to SAJO and providing this support to the Sqn. <p>Raffle Ticket Fundraiser:</p> <ul style="list-style-type: none">• We have distributed 77 raffle books (of 105). Will discuss lessons learned and our overall success in fundraising this year at our meeting in June.• Thanks to Zdena for overseeing the raffle ticket distribution, for making reminder phone calls to parents about picking up their tickets, and also, for now making reminder calls to return their sold books.• Raffle Draw is schedule for May 31st. <p>SSC Bursary</p> <ul style="list-style-type: none">• Rachel, Martin Belanger and Sue met to review the bursary application process, requirements, identify the topics for presentations etc. Bursary has been promoted on the parade square and through the weekly messages.• Rachel, Martin and Capt. Tung make up the Bursary Application Review group and will individually review the submissions over the weekend of May 26/27 and connect to discuss their scoring and bursary award.• This year, the bursary is \$1500; increased as a result of a \$500 donation specifically to the bursary. The bursary(s) will be	
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		<p>awarded at Annual.</p> <p>Annual Ceremonial Review</p> <ul style="list-style-type: none"> • ACR Reception Planning update was shared with members last weekend. • Thank you to Rachel, Nancy, Zdena and Sawan for helping to organize the reception and the logistics for the weekend. • A BIG thanks to Laura Lee, who is working on our ACR Program! • Sue is liaising with staff on some of the other ACR pieces and will reach out as additional help from the SSC as identified. • Kim Dunn (parent) has agreed to again, this year, be our official photographer for the event. She is also going to try and video tape the demonstrations (Drill, Band and effective speaking) 	
4. CO Update	Sue on Capt Bejenaru's behalf	<ul style="list-style-type: none"> • Capt Bejenaru sent his regrets. • FTX was a success. Facilities at SAJO were excellent. • CO send his thanks for the last minute helpers to heat up MREs • ACR OPI is Capt Tung 	
5. Army Run	Laura-Lee	<ul style="list-style-type: none"> • Army Run organizers are willing to promote cadet participation again, though cost will increase slightly to include HST (24\$ as opposed to 20\$ last year) as well as the 10% discount for family and friends of cadets. • SCC would cover half the cost (12\$) and cadets would pay the balance (12\$) • To determine if there is a cap on the number of cadets • Discussed staff support for the event 	<p>Motion to approve an upset budget of 600\$ (12\$ x 50 cadets): Laura-Lee 2nd: Greg Carried</p>
6. Next Meeting	<p>Will need to determine date and location for meeting in June Rachel will send a Doodle poll to members</p>		



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7. Motion to Adjourn	Motion to adjourn at 7:20 pm	Motion to Adjourn. Moved: Pat 2 nd : Laura-Lee Carried
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Item	Election of the 2018-2019 Squadron Sponsoring Committee
Election Results	Chairperson: Susan Grant 1st Vice Chair: Rachel Mainville-Dale 2nd Vice Chair: Laura-Lee Balkwill Secretary: Pat Carrière Treasurer : Greg Tzemenakis Directors: Zdena Harder, Martin Bélanger, Suman Roy, Sarmitha Roy, Fred Shultz

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
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Original Signed by

 Susan Grant
 Chairperson
 SSC 706 Squadron Air Cadets