



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: 15 February 2018

Members Present: Sue, Greg, Rachel, Sawan, Zdena, Laura-Lee, Pat, Nathalie

Air Cadet League (ACL) Squadron Advisor: Arlo Speer, absent

Squadron Staff: Capt Bejenaru

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Sue	Meeting called to order at 6:54 pm <ul style="list-style-type: none"> • Add update EF Tours at the end of the meeting if time permits. 	Motion to approve the agenda: Moved: Pat 2 nd : Sawan Carried
2. Review and acceptance of previous meeting minutes – 18 Jan 2018	Rachel	<ul style="list-style-type: none"> • No amendments • Updates on action items <ul style="list-style-type: none"> ○ Greg has contacted the Brookstreet to solicit a raffle prize ○ Sue has completed thank you letter for parent with respect to extraordinary bottle drive participation 	Motion to approve the Minutes as amended: Moved: Greg 2 nd : Laura-Lee Carried
3. Chair's Update	Sue	<ul style="list-style-type: none"> • Email update sent last weekend <ul style="list-style-type: none"> ○ Air Cadet League Bursaries and Scholarships: cadets submit applications for the national level directly to the league, whereas 706 can submit one cadet application to the region for the Provincial Bursary. If there is more than one cadet from our squadron, we will form a committee to review the application. Zdena is coordinating on behalf of the committee ○ New Recruit T-Shirts: new recruit shirts from SCC have arrived, will be distributed by the supply officer. Thanks to Nathalie for completing the order ○ 706 Sqn Effective Speaking Competition: 4 cadets took part in the squadron's effective speaking competition. Sgt Koenig took 1st prize and will represent the sqn at the regional level. Rachel represented the SCC. 	



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		<ul style="list-style-type: none"> ○ Beaver Tails and Hot Chocolate for Skating on the Canal: committee provided beaver tail and hot chocolate vouchers for cadets. ○ Winter FTX: CO secured funding from RCSU, doesn't appear that participating squadrons will have costs for this event. ○ Semi-Annual Review: scheduled for Feb 22 at AY Jackson High School. 2 cadets will be receiving their service medals (for 4 years in the program) and 5 will be receiving a gold bar recognizing 5 and 6 years in the program. 	
4. CO Update	Capt Bejenaru	<ul style="list-style-type: none"> ● Christmas is normally the point in the training year where new cadets decide to stay or leave the program. 9 have left and 6 have joined since then: net loss of 3, effective strength is presently at 140, expect to maintain this number for the rest of the year ● Squadron quota is calculated from average effective strength from Jan 2017 to Oct 2017 for 2018-2019. CO explained the impact on training funds, staff, camp allocations, etc. ● Mess Dinner – successful evening. As a result of the recent promotion process, promoted new Cadet Commander WO1 Phillips and new WO2 Lowthian during the mess dinner ● Excalibur – had to cancel participation first day at regional event due to last minute cancellations, will need to review how to run registrations (possibly due to conflict with biathlon, mess dinner, etc.) ● Winter FTX – great success, 706 had the highest number of cadets (23) ● Semi-Annual Ceremonial Review – next week at AY Jackson ● Biathlon – recent regional competition, 4 cadets from 706 will move on to the provincial competition 	



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5. Treasurer / Sqn Finances Update	Greg	<ul style="list-style-type: none"> • As of Feb 7th, 49,418.23\$ in main account • Toured the committee through the monthly treasurer's report in detail to explain how it is prepared and what the information represents • Healthy balance; several large expenses in Feb • In light of the CO's confirmation that the Winter FTX expenses will be covered by RCSU Eastern, the upset budget of 1500\$ is no longer required and is therefore withdrawn. • Sue noted that we should be receiving a deposit in February from the United Way as they normally do transfers twice a year (in August and February) 	<p>Motion to approve the treasurer's report as of January 31st 2018: Moved: Greg 2nd: Sawan Carried</p>
6. 2017 – 2018 Budget	Sue	<ul style="list-style-type: none"> • Nearing end of DND FY (Mar 31st), looking to maximize use of remaining DND funds • CO reviewed DND funding for cadet programs for newer members of the committee (MCP and LSA) • CO provided current funding update • Reviewed current expenses and planned expenses 	<p>Motion to increase budget from 1300\$ to 2750\$ in light of cost increases for the Night at the Museum activity Moved: Laura-Lee 2nd: Sawan Carried</p>
7. Pasta Dinner	Sue	<ul style="list-style-type: none"> • Capacity is 150, also minimum charge from the caterer • 68 registered so far, expect additional sign ups • Planning Committee met virtually this week <ul style="list-style-type: none"> ○ Will have about 17 to 20 items for the silent auction ○ MC needed, to do introductions, trivia and announcements, have requested two senior cadets to share the role ○ Volunteers still needed ○ Cadet dance – will forego this year, Sawan to bring music system for dinner music 	
8. Tagging Weekend Fundraiser	Sue	<ul style="list-style-type: none"> • Summarized aim and Concept of Ops for tagging weekend fundraiser. 	



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		<ul style="list-style-type: none"> Reviewed the locations for the Apr 13th through 15th 	
9. ACL Career Expo	All	<ul style="list-style-type: none"> Postponed 	
10. Next Meetings	Regular Meeting, Thursday, March 22 nd , 2018, 6:45 – 9:00 pm at Connaught. Regular meetings continue - 3 rd Thursdays of the month		
11. Motion to Adjourn	Motion to adjourn at 8:54 pm		Motion to Adjourn. Moved: Laura-Lee 2 nd : Zdena Carried

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
	<ul style="list-style-type: none"> 	

Original Signed by

Susan Grant
 Chairperson
 SSC 706 Squadron Air Cadets