



706 Snowy Owl Squadron Royal Canadian Air Cadets

Squadron Sponsoring Committee – Minutes

Date: January 16, 2014

Members Present: Linda Savasta, Deb McGeachy, John Montgomery, Peter Selwyn, Pat Doyle, Galyna Renbaum, Pete Caron , Sue Grant, Roger Saberton

Regrets: Nam Chopra, Lynn Mason

Air Cadet League (ACL) Squadron Advisor: None

Squadron Staff: Major Platt

Item	Presenter	Discussion	Action
1. Meeting Called To Order	Linda	Meeting called to order at 6:45 pm	No additions to the Agenda
2. Review and acceptance of previous meeting minutes	Linda	Minutes of Dec 19, 2013 - No corrections / omissions noted.	Motion to accept the Minutes: Moved: John 2 nd : Galyna
3. Financial Report – Bank Balance	Linda for Nam	<ul style="list-style-type: none"> • Current Bank Balance - \$47,447 • Expenses noted for January include <ul style="list-style-type: none"> • \$4425 – Air Cadet League fees • \$220 – Post Office Box (reimbursed by DND) • \$2480 – Biathlon (7 sets of skis) – reimbursed by DND • Pizza for Level Ones related to the most toiletries brought in for the toiletries drive in Dec • Reimbursement for Candy for final parade of 2013 • Revenues – donations from United Way and Canada Helps - \$90 • Question re: purchasing band equipment. Sqn has recently connected with the Cameron Highlanders. The intention is to start training every two weeks, with the first instruction set for this weekend. Consistent instruction is the key, so will see how this new relationship progresses and if working can look at buying some equipment to get started and then earmark money for further purchases. 	February 13 th meeting will allot time reviewing the ACC9 in greater detail: <ul style="list-style-type: none"> - Revenues so far compared to expected - Expenses to date compared to budgeted - Other budgeted items committee can pursue purchasing this year
4. Squadron Update	Major Platt	<ul style="list-style-type: none"> • 100 cadets currently in the Son. Numbers are down a bit. Actively recruiting Staff Changes <ul style="list-style-type: none"> • LT Tung will be leaving the Sqn due to employment change. Last 	N/A



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		<p>night January 16th</p> <ul style="list-style-type: none"> • LT Gadbois - training lead till March • OC Singh – will be assisting in training • OC Berthume – covering Admin duties • LT Lambert has assumed the role of Deputy Commanding Officer as the plan to replace Major Platt as CO in June <p>Upcoming Events:</p> <ul style="list-style-type: none"> • Excalibur – Jan 18 • Winter survival – Jan 25/26 • National Course Exams and Regional Biathlon Competition – Feb 1/2 • Regional Pipes, Drums and Highland Dance Workshop- Feb 7-9 • Regular Range and Biathlon training every Saturdays • Effective Speaking Training on Sundays • Regional effective speaking - in Feb - date TBD • Ground School for seniors will wrap up soon and junior ground school will start soon. • Skating on canal - Likely Feb 13 	
5. Business Arising			
a) Sens 50/50	Linda/Pat	<ul style="list-style-type: none"> • Earned approx \$3000 so far with 6 games remaining in the regular season. • 706 had 7 volunteers attend the January 2nd game which was an unscheduled game – additional revenues expected for this • Sens will be moving to electronic ticket sales next year – which is use of a Point of Sale system enabling a running total of the jackpot to be displayed in real time • Sens Foundation will still require sellers. Sens would like their volunteer groups to have a core group of sellers who are familiar with the hand held devices and have a smaller # of occasional sellers. • Sens Foundation expect to have increased revenues with the use of the POS system, however unsure if the max a non-profit group can make each season will increase from the current \$10K max 	



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		<ul style="list-style-type: none"> • SSC will need to start thinking about how to get consistent volunteer for the games. • Still 6 games left this season that volunteers are needed for. • Phone out to parents for direct ask to volunteers, • Discussion regarding donated tickets for March 10th game as well as possibly two additional tickets for Feb 27th game. • One set used for a draw to thank volunteers who have helped so far this year with 50/50 and one set to be used for the parent/cadet training night end of Feb. 	<ul style="list-style-type: none"> • Sue will divide up parent contact list and send out to committee members to contact parents seeking volunteers for remaining games. Will provide by Jan 30 and phone calls complete by March 10th
b) Spaghetti Dinner	Linda	<ul style="list-style-type: none"> • Feb 7 and 21 no longer available at the Kanata Legion. • Schedule for April instead • 75-100 people would be at a cost of \$8 per person to include spaghetti, salad, and garlic bread. • Silent Auction idea: Parents asked to provide items/solicit donation and pkg items in bundles and then sell tickets – people can put as many tickets they want for a specific bundle. • Small committee formed to plan Saturday the April 12. Committee: Sue, Linda, Deb. 	<ul style="list-style-type: none"> • Linda to book date with Kanata Legion • Sue/Deb to seek additional help for organizing.
6. New Business			
a) Squadron Uniforms - Update	Linda/Major Platt	<ul style="list-style-type: none"> • Cadet uniforms - each Sqn in Canada allotted points to get their uniforms each year - allocated by the military. Allocation is received April 1 to cover to March 31 • Directorate of Cadets funds Cadet Program as well as the ADM Materials. • Budget for uniforms is specifically from ADM of Materials - they decided to cut the budget. • Sqn did not know until later in fall of the cut and were advised they are unable to order additional uniform parts and must make do with what is in Sqn stock. • Sqn will receive new allotment of points April 1 – assuming point allotment will be based on the reduction that was announced, but 	



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		<p>have not been advised.</p> <ul style="list-style-type: none"> Sqn staff are working to make sure current stock is out to cadets and then will look at trading stock with other Sqns to fill the gaps. Staff always attempts to get back as much of the uniforms as possible when a cadet leaves the program, particularly the parka. There has been a review of the cadet program by the government, so there may be further changes. 706 has done very well in terms of providing programming that is relatively low cost so in a good position for the future. 	
b) Legion Relations	Linda	<ul style="list-style-type: none"> Meetings scheduled with Stittsville, Constance Bay and Kanata Legion Cadet Liaison officers to discuss Sqn/Legion opportunities 	
c) Upcoming Squadron Events	Linda	<ul style="list-style-type: none"> See CO's Report 	
d) Year End Trip / Mess Dinner	Linda	<ul style="list-style-type: none"> Exploring a year end trip to Base Borden for Air/Army show with a stop at Canada's Wonderland on the return home. Preliminary cost for 70 cadets is \$13,000 – includes transportation, accommodations, air show fee, wonderland and food. Options to reduce costs include reducing # of participants attending or including a fee to attend. Mess Dinner - \$4000 for mess dinner 	Next meeting - review of ACC9 bank balance, anticipated revenues and remaining expenses etc to determine funds available to do the year end trip and mess dinner
e) ACL Membership	Linda	<ul style="list-style-type: none"> Lynn and Roger's applications in process Lynda has sent a request to the region to determine who, for 706 Sqn, has a blue card, who is nearing renewal etc. 	
f) Tag Days	Linda	<ul style="list-style-type: none"> 872 and 706 are tagging the same weekend so will divvy up Kanata area for tagging Linda will send a press release to CTV2 to try and get cadets on TV. Will send articles to the local papers etc. Committee members will help prep the cadets for tagging (what to say, possible questions people will ask etc) Linda has developed a letter template to use with local businesses to obtain permission for the cadets to tag 	Sub-committee for Tag Days needed. Linda and Deb forming part of the committee



706 Snowy Owl Squadron Royal Canadian Air Cadets

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g) OPC Lottery Tickets	Sue	<ul style="list-style-type: none"> 8 books sold at both Patrice's in November and Brown's in January Sue will need to review total# of books sold and total remaining Letter and book of tickets will go home with cadets on Jan 30th – due back SOLD on March 6th Tickets and payment due to the OPC March 30th 	Sue will develop letter and pkg with tickets to go home with cadets on Jan 30th
h) Thursday Night Info Table	Deb	<ul style="list-style-type: none"> Will stop the info table in the main building at the end of the night Deb will schedule 6:15- 6:45 for committee members to be at the trailer for any parent drop- ins. Committee members available at the end of the night at pick up time for questions etc. Identified the committee needs to start planning how to engage parents/share information and responsibilities etc. early so strategy in place for first night back in Sept. 	<p>Deb will send out schedule for 6:15 – 6:45 for trailer/drop ins</p> <p>John will add a note in the next newsletter that parents can drop in with questions and also welcome to attend final parade/COs parade.</p> <p>Agenda time to plan strategy for parent involvement/ communication for next year</p>
Other Business			
a) Joint Parent/Cadet Training night	LT Lambert	<ul style="list-style-type: none"> Suggestion to invite cadet parents/guardian/adult support to attend a Thursday night training/class with their cadet. Parents would attend one period with the cadet. Provide parents an opportunity to learn what their cadet is learning on the Thursday nights. Sponsoring Committee will host a parent social for the balance of the evening. 	<ul style="list-style-type: none"> Schedule for end of February Linda will coordinate with Staff John to post information in the newsletter
Adjournment		Meeting adjourned at 8:49 Motion to Adjourn: Pat 2 nd : Peter	Meeting Adjourned
Next Meeting		February 13th – place to be determined	