



# 706 Snowy Owl Squadron Royal Canadian Air Cadets

## Squadron Sponsoring Committee – Minutes

**Date:** December 13, 2012

**Members Present:** Judy Brignell, Clarke Bedford (Chair), Pete Caron, Karen Nemes, Pattie Filoso, Sue Grant, Nam Chopra, Linda Savasta, John Montgomery, and Laurence Senior

**Regrets:** Kathy Reid,

**Air Cadet League (ACL) Squadron Advisor:** Arlo Speer

**Squadron Staff:** Capt. Platt

Item	Presenter	Discussion	Action
1. Meeting Called To Order	Chair	Welcome to the new members of the SSC. Additions to the Agenda – Other Business: <ul style="list-style-type: none"> <li>• Update on Trillium grant applications</li> <li>• Update on tax rebate</li> <li>• Parent social</li> <li>• Depending on time, “in camera” after regular business completed</li> </ul>	
2. Review and acceptance of previous meeting minutes	Sue	No errors or omissions identified	Motion to accept minutes of November 15, 2012 Moved: Pattie 2 <sup>nd</sup> : Karen
3. Financial Report – ACC9	Nam	<ul style="list-style-type: none"> <li>• ACC9 Bank Balance: \$16,343.55</li> <li>• Bank Balance: \$16,707.98</li> <li>• Difference is unreconciled deposits/cheques</li> <li>• Total expenses in Nov: \$10,973 - major expenses in Nov were the payments for our 100 book quota for OPC Lottery Ticket (\$5,000) and ACL Fees of \$4,357.50</li> <li>• Total Revenues in Nov: \$3925.29</li> <li>• Question re: \$57.58 expenditure on the Nov statement - identified as a paper purchase</li> <li>• Upcoming expenses: 2<sup>nd</sup> installment of both the league fees and OPC lottery tickets, spring bush weekend</li> </ul> Work being done to update the ACC9 with SSC budget info so that it is reflective of where the committee is in terms of expenses and anticipated revenues.	



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2. Squadron Updates – CO's Report	Capt Platt	<ul style="list-style-type: none"> <li>• 125 cadets continue to be on strength in the SQN and still new recruits joining. CO trying to raise SQN quota with St. Jean</li> <li>• 8 staff members. Updates: P. Lovisa signed on as a Civilian Instructor. Capt Laroque will be working with an Army unit in Manotick.</li> <li>• National course applications: 16 applications sent in for courses such as Power, Gliding, International Exchange, Osh Kosh and Advanced Aerospace. Interviews and exams will be held in Feb</li> <li>• Power flying – 18 cadets participated</li> <li>• Uniform clinic will be held on December 14th – pizza and movie provided as well</li> <li>• December 20 is final parade night before Christmas break – start back Jan 10<sup>th</sup> –generally try not to run events over Christmas break</li> <li>• Jan and Feb will be busy months for SON activities including Excalibur, level 1 day</li> <li>• Capt Platt thanked the committee for the hard work in 2012</li> </ul>	NA
<b>3. Business Arising from the Minutes</b>			
a) Volunteer Screening	Judy	<ul style="list-style-type: none"> <li>• More completed packages being sent to St. Jean on Dec 14th. Five packages pending police checks.</li> <li>• Twenty Volunteer Screening packages completed since September</li> </ul>	NA
b) OCP Lottery Tickets	Clarke/Judy/Sue	<p>Update – Hazeldean Mall Dec 2<sup>nd</sup>/22<sup>nd</sup></p> <ul style="list-style-type: none"> <li>• Dec 2<sup>nd</sup>. Sold 3.5 books. Next date is Dec 22 – 9:00 – 9:00. Clarke still needs 3 more people to volunteer</li> </ul> <p>Update- Carlingwood and Bayshore Malls:</p> <ul style="list-style-type: none"> <li>• Carlingwood is entertaining having us there, but will not be able to schedule anything until the New Year. Linda also has a contact at Carlingwood and provided name to Judy</li> <li>• Bayshore: Also interested in having us there – but need to check in Jan as well for possible dates</li> </ul> <p>Other Discussions re: OPC Lottery Tickets</p> <ul style="list-style-type: none"> <li>• Possibility of having cadets at the Malls in the new year with the committee– attract people to the booth</li> <li>• ACL has a glider that can be used for fundraising activities.</li> </ul>	<p>Judy to follow up with Carlingwood</p> <p>Sue to follow up with Bayshore</p> <p>Parents helping sell tickets can bring their cadet to Dec 22 and can look at doing the same in the New Year. Cadets or parents to advise</p>



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		<ul style="list-style-type: none"> <li>• Video – of the vehicles to run at booth during ticket sales</li> <li>• Posters on the door of the Mall – Win a car - \$2.50.</li> <li>• Investigate some professional signage/display for ticket sales.</li> <li>• Looking at getting 5 minutes on TV re: cadets and what Son is doing</li> <li>• Stories in local papers – Judy will approach Kathy re: articles – focus on cadet achievements, awards etc.</li> <li>• Glider flying in spring - have more news coverage</li> <li>• Put tickets on the website - tickets available – stocking stuffers</li> <li>• If going to utilize cadets to sell remaining tickets, CO suggests making that decision in January to start process</li> </ul>	<p>CO if cadet attending.</p> <p>Clarke will check with Honda dealerships to see if they have videos of the cars</p> <p>Patti and Sue to discuss signage options</p> <p>Linda will make contact with CTV re: story on cadets</p> <p>Judy will discuss stories for local paper with Kathy Reid</p>
c) Entertainment Books	Judy	<ul style="list-style-type: none"> <li>• Unsold books returned</li> <li>• \$400 profit</li> <li>• Budgeted \$800 as possible income – but no loss</li> <li>• Committee to discuss Entertainment Books as a fundraiser for next year at the April SSC meeting</li> </ul>	
<b>New Business</b>			
a) Budget	All	<ul style="list-style-type: none"> <li>• ACC9/Budget review – deferred to Jan meeting for a more fulsome review</li> <li>• Meeting date moved to January 10<sup>th</sup>, 2013</li> </ul>	Sue to update the website with new meeting date
b) SSC / Final Training Night in December	All	<ul style="list-style-type: none"> <li>• Follow up to Walk-A-Thon fundraising goal – all money in and although SQN exceeded last year’s total, did not achieve goal set in Sept. No further action required on this item</li> </ul>	
c) Spring Tag Day - Update	Judy	<ul style="list-style-type: none"> <li>• Two more venues added</li> <li>• Need to look at strategies re: # of cadets at each location</li> <li>• Once locations are finalized, CO can post for cadet sign up</li> <li>• Suggestion to offer a prize for cadet that does the most shifts – suggested theatre passes or bowling nights.</li> </ul>	<ul style="list-style-type: none"> <li>• Sue to contact 67s re: free game tickets</li> <li>• Clarke will ask about free pizza coupons</li> </ul>



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<b>Other Business</b>			
a) Update on Trillium grant applications	Clarke	<ul style="list-style-type: none"> <li>Nothing from trillium grant application yet – Nam will follow up re: status of application as typically decisions are made in Nov.</li> <li>Intent of application funding was for Biathlon Equipment – possible option re: rental of Biathlon equipment if grant not approved</li> </ul>	Nam will notify committee on status of application
b) Update on Tax Rebate	Clarke	<ul style="list-style-type: none"> <li>Believe these have been applied, for the first time by the SQN.</li> </ul>	ACL advisor to follow up with regional coordinator
c) Parent Social	Clarke	<ul style="list-style-type: none"> <li>Suggested that the committee consider having a parent social – .i.e.: pot luck or evening sponsored by the committee.</li> <li>Perhaps have this near the end of the season to promote the committee/elections.</li> <li>Think about options for discussion at future meetings.</li> </ul>	For discussion at future meetings
d) Food Drive		<ul style="list-style-type: none"> <li>Judy and CO discussed doing a food drive February – around family day. Possibility of having an article/photo in EMC</li> <li>Suggestion to put out as a challenge to other SQNs – those who collect the least amount have to wear the others SQN ‘colors’</li> <li>Also suggested having a 706 SQN Flight challenge</li> </ul>	
Adjournment		Meeting Adjourned	
<b>Next Meeting</b>		<b>January 10, 2013 6:45 – 1 Lewis Gun</b>	