



706 Ottawa Snowy Owl Squadron Squadron Sponsoring Committee – Minutes

Date: 18 April 2019

Members Present: Susan Grant (Chair), Rachel Mainville-Dale (1st Vice-Chair), Laura-Lee Balkwill (2nd Vice-Chair), Greg Tzemenakis (Treasurer), Patrice Carrière (Secretary), Martin Bélanger, Sawan Goyal, Sarmistha Roy, Suman Roy, Fred Schultz (Directors)

Regrets: nil

Observers: Laura Dominguez

Air Cadet League (ACL) Squadron Advisor: N/A

Squadron Staff: Capt Alex Bejenaru, Commanding Officer

Item	Presenter	Discussion	Action
1. Meeting Called To Order and Approval of Agenda	Sue	<ul style="list-style-type: none"> Called to order at 6:43 p.m. The agenda was updated to discuss merchandise. 	<p>Motion to approve the agenda as amended. Moved: Rachel 2nd: Suman Carried</p>
2. Approval of Minutes - 21 Mar 2018. Review of Action Items – Previous Meetings	Patrice	<ul style="list-style-type: none"> The minutes were presented. There were no amendments. 	<p>Motion to approve the Minutes as presented. Moved: Martin 2nd: Rachel Carried</p>
3. Chairs Update	Sue	<ul style="list-style-type: none"> Tagging Weekends: Thanks for the very successful Tagging weekends. We raised the 2nd highest amount ever reached for a 706 Sqn Tagging weekend. We made \$11,506 out of a goal of \$11,000. SSC Election: The notice of election for the next SSC was communicated through the 706 website. Veronique Morisset from the regional committee will chair. Donation: the Kanata Legion would like to come to make a donation from the Poppy Fund. The presentation will take place in early May. VIP Visit: BGen D.B. Cochrane, Commander of Cadets and Junior Rangers, was supposed to come to visit 706 on April 28th. The visit is delayed to the Sunday of the FTX and BGen Cochrane will visit the cadets in the field at S.A.J.O. (Secretarial Note: BGen Cochrane’s visit did not take place as scheduled.) 2019/20 ACL Fees: the ACL Provincial Office has sent the Notice of Assessment for Training Year 2019/20. The cost is \$10,500 (based on 140 cadets). 	Nil



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		<ul style="list-style-type: none"> ● ACL Regional Committee: the ACL Regional Committee is looking for new membership, including a new regional coordinator as Marie-Christine Lalonde is moving up to another position. Greg will accompany Sue at the ACL Regional meeting at the end of the month. Sue has put her name forward to be a Director with the Regional Committee. The meeting will be in Rockland, ON. (Secretarial Note: the meeting was postponed due to the flood.) ● FTX: the FTX changed dates due to the fact that many Squadrons had requested their FTX the first weekend of May, thereby making the availability of supplies more complicated. A request for screened volunteers to help with meals was sent out by Sue. 	
4. Treasurer's Report	Greg	<ul style="list-style-type: none"> ● The report covers a longer period than usual. ● The chequing account balance as of 12 Apr 2019 is \$50,529.09 and there are currently \$5,366 in outstanding DND reimbursements which are on their way. The balance does not include Tagging Revenue from the second weekend. ● The first two pages are a current snapshot of the bank account, followed by the accounting software. Then there is the info for the previous months. ● The Sqn remains in a healthy financial position, but there are several major expenses coming in the next 6 weeks. These include Mess Dinner, Spring FTX, Year-End Trip and ACR. ● There was a discussion about the SSC's current financial position and what we could do next year to ensure that we maintain a healthy (reasonable) bank balance. 	<p>Motion to approve Treasurer's report from January to 12 April 2019.</p> <p>Moved: Greg 2nd: Laura-Lee Carried</p>
5. CO's update	Capt Bejenaru	<ul style="list-style-type: none"> ● New CO: Last week, Maj Scott Southern was introduced to some members of the SSC as the future CO of 706. The change-of-command will take place at the ACR. The CO mentioned that the new CO will be in command during the post-ACR promotion parade on June 6th. ● Staffing is going well. Lt Mat Lacroix will be starting at the end of the year. Lt Matteo will be joining this summer as well as Capt. Southern, the spouse of the new CO. 	Nil



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		<ul style="list-style-type: none"> ● On the Move! The CO is very pleased with 706's regional presence, including winning the Excalibur Games. ● Attendance: Our weekly attendance is averaging about 135 cadets. Over 80% of cadets are parading regularly. ● FTX: 7 out of 10 cadets Corps/Squadrons in the area had selected the first weekend of May as their date. As a result, there was a serious risk of not having enough supplies available from the Quartermaster Stores. Given that it is still chilly, the CO decided to change weekends so that he could ensure access to cold weather supplies. ● Year-End trip: The required commitment documentation was sent out this past week to RCSU and it was approved. The cadets will be visiting CFB Valcartier and Quebec City. The trip is scaled back to three days, departing on Saturday morning, returning Monday evening. On the way back from Valcartier there will be a stop in Montreal to go to the Jardin Botanique. ● Tagging Weekend: the CO thanked the SSC, in particular the Chair, for their contribution to the Tagging Weekend. 	
6. Tagging Weekend Fundraiser	All	<ul style="list-style-type: none"> ● A discussion took place to determine what went well and what could be improved ● Martin mentioned that he thought that three hour shifts were long. Greg mentioned that the junior cadets thought it was long, but that the senior cadets thought that it was OK. ● Alternate payment methods were discussed (e.g. Square, Apple Pay, Google Pay). These will be investigated for next year. ● The cash counting worked well as did the three cash pickups a day. ● The members were happy about the fact that the tagging was over two weekends. ● Some people only had \$20, so Sawan gave change (from the donation can) if requested by the customer. I was agreed that this was an acceptable way of doing things, but that only the site supervisor (not the cadets) should give change. ● Suggestion to try and secure Loblaws as a tagging location, even if on a weekend separate for the designated tagging weekend 	Nil



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7. Trailer Maintenance	Fred	<ul style="list-style-type: none"> ● Fred brought forward his observations about the state of the trailer. ● He is trying to determine if Connaught can provide the paint, as painting the trailer is mandated by Connaught. ● There is a possible issue with the trailer settling (if not actually listing) due to ground movement. After the thaw, earlier this spring, the trailer doors would not open. ● Fred will look at it with Kevin Cook when the weather is nicer. There are considerable unknowns as it applies to the trailer. More to follow. ● The SSC is responsible for the maintenance of the trailer. 	Nil
8. Special Provincial ACL Meeting – Saturday April 13 -	Laura-Lee	<ul style="list-style-type: none"> ● The Provincial ACL is looking at options to replace their gliding tow-planes due to age. The planes are owned by the QOVACL but DND was refurbishing the motors. One of the planes needs to be replaced by 2023 and the other 5 within a decade. One of the issues is that parts are no-longer available. ● QOVALC is considering all options; including sponsorship. ● Renting the planes was deemed not to be an option. ● \$1.35M is required to replace the six planes. ● Different options are considered, including increasing ACL annual fees, separate assessments, etc. ● The options will be put forward at the Fall AGM. ● There was considerable discussion about what position the 706 SSC should take as it pertains to the issue. This will be discussed in the future. 	Nil
9. Options for meeting with Major Southern	All	<ul style="list-style-type: none"> ● It was suggested that given the time remaining between now and the Change-of-Command, that it would likely be better for the SSC to meet Maj Southern at a time other than a regular parade night or during an SSC meeting. More to follow. 	Nil
10. Finalize Cadet Contribution – Year End Trip	All	<ul style="list-style-type: none"> ● There was a short discussion on what, if any, cadet contribution should be required for the Year-End Trip. It was recommended that the contribution rate should be the same as it was in 2018, that is \$25 per cadet. 	<p>Motion Motion to make the cadet contribution for the year end trip \$25. Moved: Laura-Lee 2nd: Sawan Carried</p>



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11. Sqn Volunteer Recognition	All	<ul style="list-style-type: none"> This item will be discussed at a later date. 	Nil
12. SSC Cadet Study Bursary	All	<ul style="list-style-type: none"> This item will be discussed at a later date. 	Nil
13. SSC Store	Laura-Lee	<ul style="list-style-type: none"> Rain gear is now an option for the SSC store. Extra colours will be available. The store will be open next week. 	Nil
14. Next Meeting	The next meeting will be at 6:45 p.m. on Thursday, 16 May 2019 at Alpha Troop shelter, 89 Shirley Boulevard, Connaught Ranges.		
15. Motion to Adjourn	The meeting adjourned at 8:53 pm.		Motion to Adjourn. Moved: Martin 2nd: Suman Carried

Outstanding Action Items

Meeting Date to Discuss	Action Item	Responsibility
n/a		

Original Signed by

 Susan Grant
 Chairperson - SSC 706 Squadron Air Cadets

Original Signed By

 Patrice Carrière
 Secretary - SSC 706 Squadron Air Cadets